

**Elderly Commission  
Regular meeting  
October 13, 2015  
Oxford Senior Center**

**Present:** Betty Andrews, Tom Giacchi, Walt Gadsby, Fred Schaub, Jean Brown, Jerry Davino, Pat Babbage

**Call to order/Pledge of Allegiance:** Meeting was called to order by chairman Walt Gadsby at 9:35am with the pledge of allegiance and a prayer

**Amendment to the Agenda** None

**Audience of Citizens:** John Brellis

**Review and Approval of Minutes:** Minutes were approved with a motion by Jerry Davino and seconded by Fred Schaub; Motion carried unanimously

**Correspondence:** Walt read a letter of resignation from Jerry Davino and Walt Gadsby. Walt and Jerry spoke of their years on the commission

**Municipal Agents Report:** The state and federal guidelines for energy assistance were explained

**Director's Report**

- The film on vehicle window was discussed and where to get solution to fix problem Discussion on the labor price and how job was carried out. Recommend plumber end in itemized bill
- Pat gave work orders to town hall
- Discussion on meter set and the work that was done

**Budget Review:**

- We are in good shape on budget
- Special Activities Account: ION bank added to report, discussion on the large deposit, it did not come from Special Activities Account, will need to have it transferred out,
- Hot dog account is not just hot dogs but for other activities and supplies

**Other Business:**

- Custodial duties were discussed with other people doing duties
- Suggested Moving the Sign in to a better location in the front hall
- Discussion on the sign up procedure: Trips an done by phone, It was suggested that the sign up procedure be revisited, self sign up is working,
- Sign up procedure, suggested using phone for sign up and checks should only be for handicapped

**Adjournment:** Motion was made by Jerry Davino with a second by Betty Andrew to adjourn meeting at 11:18am, motion carried unanimously,

Respectfully submitted,



Kathleen O'Connell  
Elderly Commission Clerk

15 OCT 15 AM 4:13  
TOWN OF OXFORD, CT  
Walt Gadsby  
TOWN CLERK