

ELDERLY COMMISSION

REGULAR MEETING MINUTES of OCTOBER 1, 2013 OXFORD SENIOR CENTER

Call to Order

Chairman Walt Gadsby called the meeting to order at 9:35 A.M. and led the Pledge of Allegiance and a prayer.

Present- Fred Schaub, Tom Giacchi, Gerry Davino and Pat Babbage, Director.

Absent- Jean Brown and Betty Andrews

Amendment to the Agenda- None

Audience of Citizens- None

Review and Approval of Minutes

Corrections to the minutes:

Under 'Review and Approval of Minutes', Gerry corrected the name 'Fred Giacchi' to 'Tom Giacchi'. Under 'Director's Report', Chairman Gadsby modified the line concerning Brian from BP Heating and Cooling to read, 'Brian from BP Heating and Cooling insulated all the heating and cooling lines to prevent condensation but he did not do all the water lines where the potential for the problem could be.' Discussion followed concerning maintenance of Senior Center vehicles. Pat will e-mail George Temple to see if it would be possible to bring Senior Center vehicles to the Town garage to have maintenance checks done on them.

MOTION by Gerry Davino to accept the Regular Meeting minutes from Sept. 3, 2013 as amended and discussed. Seconded by Tom Giacchi. **Vote-all ayes.**

Correspondence

E-mail from Joanne Jelenik stating that she was unable to do her report on time.

Municipal Agents Report- none. Joanne Jelenik will e-mail the report to Pat prior to printing the newsletter.

Director's Report

Pat Babbage reviewed her report from 09/13. Pat corrected 'Mohegan Sun Casino and 54 participants' to 'Foxwoods Casino and 34 participants' and Bus # 1 needed 'all' brakes replaced instead of 'front' brakes. Discussion followed concerning the addition of a fuel additive when oil is delivered to prevent sludge from building up in tank to help prevent another \$1,200.00 expense. Pat will e-mail George Temple the Commissions suggestion that someone should be responsible for this upkeep. Discussion followed concerning having the air ducts cleaned but decided to wait on this since Duct Clean Corp. stated that the vents were not that bad.

MOTION was made by Fred Schaub to approve the Director's Reports for September 2013. Seconded by Tom Giacchi. **Vote-all ayes.**

Budget Review

Pat Babbage reviewed the Appropriation Summary as of 10/01/13. Gerry will speak to Jim Hliva about the \$408.00 taken in and out of 'Wages Floater'. 'Vehicle Repairs', 'Program Supplies', 'Postage' and 'Facility Maintenance' are all at a high percentage but the overall budget is at 22.8% which is on track. Pat will look into why 'Program Supplies' is so high.

Chairman Gadsby reviewed the Special Activities Account as of 10/01/13. Chairman Gadsby and Pat not finished balancing report. Pat will get a balance for the account from Jim Hliva and if this is fairly close to Pat's balance a new starting point will be established.

Other Business-

Joan's Clambake-Fire alarm went off. Suggestion was made to move grills on to the grass rather than on the concrete so smoke will go straight up instead of coming in to the building.

TV-Suggestion was made by the members to mount the flat screen TV to a cart so it can be safely moved. Chairman Gadsby will look into this.

Wounded Warrior Project-Collecting money in jar at Center. Member who is sponsoring project would like to pay for an ice cream social to promote awareness for the project. Elderly Commission would like him to come to next meeting to explain program.

Adjournment

MOTION by Gerry Davino to adjourn the meeting at 11:15 A.M. Second by Fred Schaub.
VOTE -All ayes.

FILED SUBJECT TO APPROVAL

Respectfully submitted,



June McEnteer

Elderly Commission Clerk

13 OCT -7 PM 12:51
TOWN CLERK
Theresa A. West
TOWN CLERK