

ELDERLY COMMISSION

REGULAR MEETING MINUTES of APRIL 4, 2013 OXFORD SENIOR CENTER

Call to Order

Chairman Walt Gadsby called the meeting to order at 9:35 A.M. and led the Pledge of Allegiance and a prayer.

Present- Secretary Jean Brown, Gerry Davino, Fred Schaub, Tom Giacchi, Betty Andrews and Pat Babbage, Director.

Absent- None

Amendment to the Agenda- None.

Audience of Citizens- Bob Bednarcik who was interested in what was going on at the Center. At 9:55 A.M., Eleanor Hoffman entered meeting.

Review and Approval of Minutes

MOTION by Jean Brown to accept the minutes from the April 4, 2013 meeting. Seconded by Betty Andrews. **Vote-all ayes.**

Correspondence

Memo from Selectmen's Office dated April 4, 2013 concerning Fund Raising Activity.

Memo from Selectmen's Office dated April 4, 2013 concerning consolidating the Senior Center Activities Account.

Invoice form CRF Inc. concerning bi-fold door repair.

Municipal Agents Report- Chairman Gadsby e-mailed everyone the June 2013 report.

Director's Report

Pat Babbage reviewed her report from 04/13. Pat discussed e-mail from George Temple and Joann Pelton clarifying drivers and CDL requirements. She also discussed survey results which were very favorable toward the staff and programs. Some of the suggestions have already been

implemented. **MOTION** was made by Tom Giacchi to approve the Director's Report. Seconded by Betty Andrews. **Vote-all ayes.**

Budget Review

Gerry Davino questioned what line items \$14,000.00 was taken from for the 2013-2014 budget. Gerry and Walt will look into the differences.

Pat Babbage reviewed the Appropriation Summary through 05/03/13.

'Alarm System' and 'Sidewalk Snow Removal' transfers from the contingency fund were approved by the Board of Selectmen on April 4, 2013.

'Books and Publications' transfer has not been approved yet. Pat has not attended the next meeting.

'Heating' will need a transfer from contingency fund.

'Programs-Regular' and 'Programs-Special' seem to be under budget but Pat explained that there are several programs coming up (Mother's Day, Memorial Day, Father's Day).

Gerry Davino questioned why Pat Babbage's salary percentage is higher than other salaries. Pat will check into this.

Chairman Gadsby reviewed the Special Activities Account as of 05/06/13. Account has been consolidated to number 9114. Revenue number is 173-4000-100-9114 and Expenses number is 173-5000-100-9114. Chairman Gadsby will work with Pat to get detailed report.

Senior Center Matters

Letter from Great Oak Middle School concerning Oxford Senior Citizen's Award. **MOTION** was made by Gerry Davino for the Elderly Commission of the Town of Oxford to continue to fund a \$100.00 award to a deserving 8th Grade graduate. Seconded by Tom Giacchi. **Vote-all ayes.** The members will vote at the membership meeting on Monday, May 13, 2013. Chairman Gadsby will present the award on June 24, 2013 once it has been approved.

Newsletter- Received bill for \$284.00 from Arrow Printing. Pat should continue to take money out of Membership. Should state in the Newsletter that it can be found on the town web site.

CRF invoice-Received a bill for \$1,200.00 for labor. Commission decided to hold off on paying the bill. Pat Babbage will draft a letter to them. Chairman Gadsby and Pat Babbage will look into finding a local company that could service the doors.

Carpet for Craft Room Floor-The three bids received were: 'See More Floors'-\$2,795.00, 'Oxford Floor Covering'-\$3,800.00 and 'A Better Floor Covering'-\$2,835.00. **Motion** was made by Tom Giacchi to recommend to the Town of Oxford, 'A Better Carpet' of Southbury to carpet the craft room floor. Seconded by Betty Andrews. **Vote-all ayes.** Chairman Gadsby will draft a letter to the First Selectman informing them of the decision.

Tom Giacchi will prepare a list of items that need to be repaired at the Center. Chairman Gadsby will e-mail the list to the Commission members for comments and then he will send it to the First Selectman.

Light for Flag Pole-Tom Giacchi met with Matt Romeo who is checking on several options. Haven't heard back from him yet.
Eleanor Hoffman left meeting at 11:16 A.M.

Price increases-Should be brought to the Commission prior to implementation. The Commission can then decide whether to subsidize the cost using the Special Activities account.

Dirty ducts- Pat Babbage will check and get recommendation from Brian for someone to clean duct work.

Other Business- None.

Adjournment

MOTION by Gerry Davino to adjourn the meeting at 11:25 A.M. Second by Betty Andrews.

VOTE –All ayes.

FILED SUBJECT TO APPROVAL

Respectfully submitted,



June McEnteer

Elderly Commission Clerk

13 MAY 15 PM 12:28
TOWN OF OXFORD, CT
Pat Babbage
TOWN CLERK