



# OXFORD FIRE DEPARTMENT



SB CHURCH MEMORIAL TOWN HALL  
OXFORD, CONNECTICUT 06478-1298

## *Office of the Fire Commission*

OXFORD CENTER VOL. FIRE CO.  
QUAKER FARMS VOL. FIRE CO.  
RIVERSIDE VOL. FIRE CO.

The minutes of the Workshop meeting of the Oxford Board of Fire Commissioners (BOFC) held in the Oxford Town Hall at 486 Oxford Road, Oxford, CT on Wednesday, Nov. 20, 2013 are as follows:

The workshop was called to order by Chairman Brian Francione at 7:16 pm.

### Roll Call:

In attendance: Chairman Brian Francione, John Downs Sr., Mike Rubin, Mark Krassner, George Hamila, Vic Noll, Department Representatives: Kyle Leake, Scott Hallstead, Dan Carey, Ed Hellauer. Absent: Gary Hylinski, Ed Roman

Meeting opened with a review of the Commission rationale for decisions on current proposed Ordinance. Group discussed the need to work as a cohesive group to move project forward. Group discussed Oxford, CT Code of Ordinances 35.01 and 2011 Revision of the Oxford, CT Town Charter Section 8-10. Group discussion ensued on if the Ordinance should allow Department Officers or town employees including Asst. Fire Marshall to sit on the Board of Fire Commissioners and possibility of an arbitration committee in the future. The group further discussed the current proposal of 3 year term limits and what constitutes an active member of the Fire Department. Group decision that Ed Hellauer will create a draft ordinance based upon workshop discussion for presentation at next workshop. Further discussion included outlining operational vs. administrative duties of the positions Chief and the Board of Fire Commissioners. Next workshop scheduled for Thursday Dec. 5<sup>th</sup> at 7pm at Quaker Farms.

Workshop adjourned at 9:04pm.

Respectfully submitted,

Nancy Caruso, Recording Clerk

Board of Fire Commissioners

13 NOV 22 AM 11:24  
TOWN OF OXFORD, CT  
Margaret A. Clark  
TOWN CLERK