



OXFORD FIRE DEPARTMENT



SB CHURCH MEMORIAL TOWN HALL
OXFORD, CONNECTICUT 06478-1298

Office of the Fire Commission

OXFORD CENTER VOL. FIRE CO.
QUAKER FARMS VOL. FIRE CO.
RIVERSIDE VOL. FIRE CO.

The minutes of the regular monthly meeting of the Oxford Board of Fire Commissioners (BOFC) held in the Oxford Town Hall at 486 Oxford Road, Oxford, CT on Monday, Feb. 24, 2014 are as follows:

The meeting was called to order by Chairman Brian Francione at 7:02 pm with Pledge of Allegiance.

Roll Call:

In attendance: Chairman Brian Francione, John Downs Sr., George Hamila, Mark Krassner, Chief Scott Pelletier and Asst. Chief Andy Coy. Absent: Mike Rubin, and Asst. Chief Ron Prajer.

MOTION made to accept the minutes of Jan. 27, 2014 meeting was made by George Hamila and seconded by John Downs, Sr. All were in favor. MOTION carried.

Public Session:

Chairman Francione then opened the meeting to the Public. Dan Gramigna, 8 Perkins Rd. Oxford, CT requested the Board of Fire Commissioners to hold public sessions at both the beginning and end of each agenda as the public may want to speak about something they hear at the meeting. Ed Roman, Bowers Hill Rd. Oxford, CT stated he served on the Fire Ordinance committee and complemented the Board of Fire Commissioners on the changes made and the hard work done by all. He requested the Board review the language on the 8th line above part D but agreed that this language could be looked at and updated if required after all responses are received back from each company.

Communication:

Correspondence was received from the following:

1. Feb. 10, 2014: Email from Ed Roman Quaker Farms re: Proposed Ordinance wording and request to provide comments by the March meeting.
2. Feb. 11, 2014: Letter from Oxford Center Fire Company #1 re: Request of extension of time for review and provide input of Fire Ordinance until March prior to Commission meeting.
3. Feb. 12, 2014: Letter from Quaker Farms Fire Company re: Request to extend time for review and provide input of Fire Ordinance until March prior to Commission meeting.

Committees/Workshops:

Organizational Structure: On hold pending Ordinance

Ordinance: On hold pending feedback from Companies.

Policy and Procedures: On hold awaiting Ordinance

Budget Committee: George Hamila updated the Board that he had attended a meeting with Selectmen and Finance where there was discussion about the acquisition of one or two new Fire trucks. To have follow up meeting but the follow up meeting has been cancelled, pending date of new meeting. Chief Pelletier requested that the Commissioners attend the finance meeting if possible to show their support of the budget items.

Chiefs/Department Report: Chief Pelletier shared the following:

1. Received plate and badge back from prior Fire Commissioner.
2. Oil leak on Engine 31 – will be looked at by Gowan's and Knight.
3. New Chiefs vehicle in service and will be lettered March 5/6. Previous Chiefs vehicle passed to Asst. Chief Andy Coy.
4. One injured firefighter during training with hand injury, currently stable. Chief will have follow up meeting with firefighter after this meeting.
5. Met with Selectmen in regards to budget, no adjustments made at this point.
6. Requested Commission send letter of support to Selectmen for the budget and acquisition of trucks.
7. OSHA training – all firefighters should be completed by March with training.
8. Reminder of Department drill tomorrow on multiple different topics.
9. Request if Asst. Chief Coy had anything to add, Asst. Chief Coy had nothing to add.

Unfinished Business:

Chief updated Commission that prior Commissioner's name has been removed from mailing listings and that as stated earlier the plate and badge has now also been returned to the Fire Department.

New Business:

Joseph Chicoski introduced himself to the Fire Commission adding that although he is not yet sworn in he will be replacing the empty seat as a new Fire Commissioner. Chief Pelletier and Chairman Francione to follow up with Selectmen to assist in getting him sworn in as Commissioner prior to next meeting if possible.

Group discussion on Election of Chairs for 2014. MOTION made to move the election to next month made by Mark Krassner and seconded by George Hamila. All in favor. MOTION carried.

Group discussion ensued on Dan Gramigna request to hold two Public Sessions during the meeting. MOTION made by Mark Krassner to add two Public Sessions to the agenda. Seconded by Brian Francione. All in favor. MOTION carried.

Group discussion ensued on delaying the response by the Fire Companies on the Fire Ordinance until the next Commissioners meeting. MOTION made by Mark Krassner to allow the delay of responses until the next Commissioners meeting. Seconded by John Downs, Sr. All in favor. MOTION carried.

Group discussion ensued on current proposed Fire Department budget and acquisition of two Fire trucks. Discussion included the financial benefits of acquiring the two trucks in this year as well as the second Company waiting for their truck until their scheduled replacement date. Chief Pelletier added that we are only pursuing the second truck if the Town is going to finance the purchase. MOTION made by Mark Krassner that Clerk draft letter to Selectmen supporting the acquisition of two trucks if leased. Seconded by Brian Francione. John Downs, Sr. opposed. George Hamila abstained. MOTION carried.

Group discussion ensued on Ed Roman's proposal from Public Session to update Ordinance verbiage, to be reviewed and potentially updated after feedback received by Companies next month. Ed Roman was in agreement with this plan.

Good of the Commission:

Mark Krassner added that since he was not at the meeting last month he wanted to thank everyone who worked on updating the Fire Ordinance as a tremendous amount of progress has been made. He also thanked the Company Liaisons for their assistance.

Reminder provided by Brian Francione of next monthly meeting to be held on Mar. 17, 2014. After further discussion on Commission availability, MOTION made by Mark Krassner to cancel the Mar 17, 2014 meeting and to add a Special meeting to be held on Monday, Mar. 24, 2014. Seconded by George Hamila. All in favor. MOTION carried.

MOTION made to adjourn meeting made by John Downs, Sr. and seconded by Mark Krassner. All in favor. MOTION carried. Meeting adjourned at 7:46 pm.

Respectfully submitted,



Nancy Caruso, Recording Clerk

Board of Fire Commissioners

14 FEB 28 PM 2:09
TOWN OF JAFFORD, CT
Margaret A. Clark
TOWN CLERK