



OXFORD CENTER VOL. FIRE CO.
QUAKER FARMS VOL. FIRE CO.
RIVERSIDE VOL. FIRE CO.

OXFORD FIRE DEPARTMENT



SB CHURCH MEMORIAL TOWN HALL
OXFORD, CONNECTICUT 06478-1298

Office of the Fire Commission

Roll Call:

The minutes of the regular monthly meeting of the Oxford Board of Fire Commissioners (BOFC) held in the Oxford Town Hall at 486 Oxford Road, Oxford, CT on Monday, Feb. 25, 2013 are as follows:
The meeting was called to order by Chairman Brian Francione at 7:26pm with Pledge of Allegiance.

In attendance: Chairman Brian Francione, George Hamila, Mark Krassner, Mike Rubin and Chief Scott Pelletier. Absent: John Morris, John Downs, Sr., Asst. Chief Ron Prajer, Asst. Chief Andy Coy
MOTION made to accept the minutes of Nov. 19, 2012 meeting made by Brian Francione. Seconded by Mark Krassner. All in favor. MOTION CARRIED.

Public Session:

Chairman Francione then asked if anyone from the Public would like to speak. Chairman Francione asked three (3) times if anyone from the public would like to speak. Declaring none, the public session was closed.

Correspondence:

Correspondence was received from the Board of Fire Chiefs to Board of Selectman cc to Board of Fire Commission in regards to two letters dated 14Feb2013 in regards to Gowans Knight invoice 17748 and 17885 for unplanned purchases charged to the emergency repairs account- Vehicle Repair for E41 and Rescue 54. No action required.

Committees:

Commissioner Francione reminded the Commission that the next workshop for policies to procedures to be held on Mar. 5, 2013 at 7pm.

Budget Committee: George Hamila reported that he and John Downs Sr. are the Fire Commission members on budget committee. He reported that they met with Vic Noll and reviewed the budget and is waiting for feedback from Finance. Per Scott Pelletier, they went to Board of Selectmen and expect to hear further in perhaps the middle of March. Vic Noll discussed ongoing issues with budget planning especially surrounding air bottles. Fire Commission offered their assistance in working through the

ongoing issues with the Chief and requested Chief Pelletier to let the Fire Commission know when the meeting will take place in March to ensure the Fire Commission is represented at the meeting.

Policies and Procedures: Mark Krassner discussed the work completed by the Fire Commission ordinance committee headed by Mike Rubin and himself. He reported they have a good draft of the ordinance to be distributed to the individual companies for their comments by the Fire Chief. Mark Krassner made a MOTION that the rough draft dated Feb. 25, 2013 is accepted as a draft for the Fire Commission and that it is sent out by the Chief to all Asst. Chiefs, company officers and companies for their review and comments. He also added that all comments are to be provided on the comment form attached to the draft ordinance document and be returned no later than April 10, 2013 to the Fire Commission for consideration at their next meeting. MOTION seconded by Mike Rubin. All in favor, MOTION carried.

Chiefs/Department Report: Chief Pelletier reported run numbers for January, Engine 32 out of service for hesitation issues, cell lift cylinder on ladder requires repair, tanker 43 is out of service, inspection of pump being completed by vendor and the inspection trip should be last week of Mark or first week in April. He also commented that the budget process is ongoing and waiting for feedback from Finance. OSHA training is winding down, the final blood borne pathogen training class will be held on Thursday at Riverside, with no further recertification's to be run but anyone missing the mandatory trainings can attend the new member training that will be held in March. He also updated the Fire Commission on recent extrication call and a fatal carbon monoxide poisoning that required several meters to be replaced.

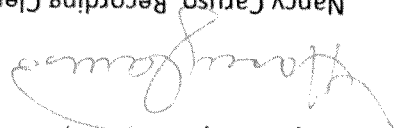
Chief Pelletier also informed the Board that one of the Fire Commissioners has resigned, Mark Krassner questioned whether a resignation letter was received which had not. Brian Francione stated he will follow up with Selectman Temple to determine next steps.

New Business:

Brian Francione discussed recent complaints brought to the Boards attention in regards to the inconsistent use of gear during at a fire scene/MVA. This includes the use of vests at a motor vehicle accident. Chief Pelletier commented that this is an ongoing problem and that they need to keep on top of it. Commissioner Francione reminded him that if they can be of any assist please let them know. He reminded all department members that the use of gear, including vests when appropriate, is mandatory at all scenes for Chiefs as well as Officers and firefighters and that further disciplinary action will be initiated if this is not followed. Commissioner Mike Rubin added that this is a liability and this policy needs to be followed. Brian Francione also discussed another recent complaint brought to the Boards attentions in regards to use of blue or red lights and conduct responding to a fire call. He reminded all department members including Chiefs that they are to obey the state motor vehicles rules in regards to their response and that individuals will be contacted and further disciplinary action will be taken if this continues. Chief Pelletier recommended that complaints need to be in writing with no official action taken unless the complaint is made in writing with no further comment from Board Members.

MOTION made to adjourn meeting made by Mark Krassner and seconded by Mike Rubin. All in favor.
MOTION carried. Meeting adjourned at 7:55pm.

Respectfully submitted,



Nancy Caruso, Recording Clerk

Board of Fire Commissioners

13 MAR -1 PM 12:29
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK