



OXFORD FIRE DEPARTMENT



SB CHURCH MEMORIAL TOWN HALL
OXFORD, CONNECTICUT 06478-1298

Office of the Fire Commission

OXFORD CENTER VOL. FIRE CO.
QUAKER FARMS VOL. FIRE CO.
RIVERSIDE VOL. FIRE CO.

The minutes of the regular monthly meeting of the Oxford Board of Fire Commissioners (BOFC) held in the Oxford Town Hall at 486 Oxford Road, Oxford, CT on Monday, Apr. 15, 2013 are as follows:

The meeting was called to order by Chairman Brian Francione at 7:05pm with Pledge of Allegiance.

Roll Call:

In attendance: Chairman Brian Francione, George Hamila, Mike Rubin, John Downs Sr., Asst. Chief Andy Coy, Chief Scott Pelletier and Vic Noll. Absent: Mark Krassner and Asst. Chief Ron Prajer.

MOTION made to accept the minutes of Mar. 18, 2013 meeting was made by John Downs Sr. with the clarification of the following: the MOTION was made to adjourn meeting was made by John Downs, Sr. and seconded by George Hamila. All were in favor. MOTION was carried. Meeting adjourned at 7:52pm. Seconded by Mike Rubin with the clarification. All in favor. MOTION carried.

Public Session:

Chairman Francione then opened the meeting to the Public. Joseph Calabrese of 494 Quaker Farms Rd. Oxford, CT asked the commission to speak to follow up on comments he made to the proposed ordinance for the Fire Commission. He requested that the Commission review his and all comments for consideration in the proposed ordinance and emphasized the important to ensure the wording of final ordinance could stand the test of time. The Commissioners assured Mr. Calabrese that the Commission had received a lot of good feedback and that all comments will be considered. Chairman Francione asked three (3) times if anyone else from the public would like to speak. Declaring none, the public session was closed.

Communication:

Correspondence was received from the following:

1. Apr. 15, 2013 – Letter from Board of Fire Chiefs with an approved motion to accept Tanker 43.

Committees/Workshops:

Commission discussed need for a workshop prior to next Commission meeting in regards to the Ordinance. Workshop scheduled for Apr. 29, 2013 at 7pm. Will request George Temple to attend.

Budget Committee: Ongoing budget discussions.

Policies and Procedures: Mark Krassner and Brian Francione met with Vic Noll to discuss potential layout of policies and procedures. No further discussions planned to concentrate on finalization of the proposed Ordinance.

Organizational Structure: Brian Francione met with Chief Pelletier to discuss the organizational structure with a few minor revisions. Will have copy for review at next Commissioners meeting.

Ordinance: Received comments back to proposed ordinance with good feedback. Workshop scheduled for April 17th to digest all feedback and update wording if required. John Downs suggested relooking at the length of term for the Commissioners as this was a common theme among the feedback as well as if Officers should be on the Board. Brian Francione reminded the Commission that Town Counsel will also be involved in reviewing the ordinance as well and the Commissioners could discuss further with proposed changes at their next workshop.

Chiefs/Department Report: Chief Pelletier reported minor damage to Tanker 33 while on driver training, repairs in progress. Nickel sized crack in fiberglass front fender, costs to repair were under deductible. Waiting for Board of Finance budget. Accepted driver training program for new members. Old drivers will be grandfathered, later there may be recertification program for everyone. Air pack grant was denied. Waiting for 2010 grant to come in, all fire prevention materials were distributed to the fire stations. Still waiting to hear on a mid year ladder service and testing. Sensor issues on 31 and 33 to be looked at and sensors may need to be replaced. Brian Francione asked what happened with the Scott air pack grant. Chief Pelletier stated it did not make it through needs assessment so they will look at this section again for future reference. Further discussion ensued in regards to budget request for Scott air packs. Reminder provided on Center Car show, Quaker Farms carnival, and Take a Stand to be held at the high school May 3rd, which is a simulated MVA for juniors and Seniors of Seymour and Oxford. Program to be held in Oxford this year. Andy Coy added Quaker Farms carnival has been moved out to July 10th to accommodate school conflict due to later summer break.

Unfinished Business:

None.

New Business:

Reminder Riverside Pancake breakfast will be held on April 21st. Chiefs meeting to be held on May 8th at 7:30p.

Good of the Commission:

Next Fire Commission meeting to be held on May 20, 2013.

MOTION made to adjourn meeting made by John Downs, Sr. and seconded by George Hamila. All in favor. MOTION carried. Meeting adjourned at 7:30pm.

Respectfully submitted,



Nancy Caruso, Recording Clerk

Board of Fire Commissioners

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TOWN OF OXFORD, CT



TOWN CLERK