



# OXFORD FIRE DEPARTMENT



SB CHURCH MEMORIAL TOWN HALL  
OXFORD, CONNECTICUT 06478-1298

## *Office of the Fire Commission*

OXFORD CENTER VOL. FIRE CO.  
QUAKER FARMS VOL. FIRE CO.  
RIVERSIDE VOL. FIRE CO.

The minutes of the regular monthly meeting of the Oxford Board of Fire Commissioners (BOFC) held in the Oxford Town Hall at 486 Oxford Road, Oxford, CT on Monday, Jun. 16, 2014 are as follows:

The meeting was called to order by Chairman Brian Francione at 7:04 pm with Pledge of Allegiance.

### **Roll Call:**

In attendance: Chairman Brian Francione, John Downs Sr., George Hamila, Mike Rubin, Joseph Chicowski, Chief Scott Pelletier. Absent: Mark Krassner, Asst. Chief Andy Coy, Asst. Chief Ron Prajer, and Vic Noll.

MOTION made to accept the minutes of May 19, 2014 meeting was made by Mike Rubin and seconded by John Downs, Sr. All were in favor. MOTION carried.

### **Public Session:**

Chairman Francione then opened the meeting to the Public. Chairman Francione asked three (3) times if anyone from the public would like to speak. Declaring none, the public session was closed.

**Communication:** None

### **Committees/Workshops:**

**Organizational Structure:** On hold pending Ordinance

**Ordinance:** Fire Ordinance was on Selectmen meeting agenda scheduled for Wednesday Jun.18, 2014 but meeting was cancelled, will hopefully be on agenda for following week. Brian Francione to follow up.

**Policy and Procedures:** On hold pending Ordinance

**Chiefs/Department Report:** Chief Pelletier shared the following:

1. Everything up and running
2. 41- fill valve fixed
3. All generators serviced
4. New radio site – waiting on phone company, hopefully second circuit ready by 20<sup>th</sup>

5. Scheduling hose testing, ladder testing tomorrow and Wednesday
6. 3 civilian scanners for non-FD Commissioners available and distributed

**Unfinished Business:** Clerk spoke with Town Clerk re: Freedom of Information and requirements of meeting minutes with suggestion provided by Clerk that the Board contact Tom Hennick at CT FOI. Discussion ensued on subcommittees and monthly meetings. MOTION made by Mike Rubin to have Mr. Hennick attend next Commissioners meeting if possible, if not, another date. MOTION seconded by Joseph Chicowski. 4 in favor (Brian Francione, Joseph Chicowski, Mike Rubin, George Hamila). One opposed. John Downs, Sr. opposed.

**New Business:** None

**Public Session:** Chairman Francione then opened the meeting to the Public. He asked three times if anyone from the Public would like to speak. With no responses, Public session closed.

**Good of the Commission:**

John Downs, Sr. queried if the Commission should have meetings in July and August. After brief discussion, group consensus was yes at present time due to impending Fire Ordinance review by Selectmen.

Brian Francione queried if the meetings should continue at 7pm or be changed to 7:30pm to accommodate schedules. After brief discussion, group consensus was to continue meetings at present time.

John Downs, Sr. asked Chief Pelletier if there was any movement on Engine 51. Chief Pelletier responded it was currently under review by the Board of Finance.

MOTION made to adjourn meeting made by John Downs, Sr. and seconded by Joseph Chicowski. All in favor. MOTION carried. Meeting adjourned at 7:21 pm.

Respectfully submitted,

  
Nancy Caruso, Recording Clerk  
Board of Fire Commissioners

14 JUN 23 PM 1:15  
TOWN CLERK  
ORD. CT  
