



OXFORD FIRE DEPARTMENT



SB CHURCH MEMORIAL TOWN HALL
OXFORD, CONNECTICUT 06478-1298

Office of the Fire Commission

OXFORD CENTER VOL. FIRE CO.
QUAKER FARMS VOL. FIRE CO.
RIVERSIDE VOL. FIRE CO.

The minutes of the regular monthly meeting of the Oxford Board of Fire Commissioners (BOFC) held in the Oxford Town Hall at 486 Oxford Road, Oxford, CT on Monday, Mar. 18, 2013 are as follows:

The meeting was called to order by Chairman Brian Francione at 7:07pm with Pledge of Allegiance.

Roll Call:

In attendance: Chairman Brian Francione, George Hamila, Mike Rubin, John Downs Sr. and Vic Noll.
Absent: Mark Krassner, Chief Scott Pelletier, Asst. Chief Andy Coy and Asst. Chief Ron Prajer

MOTION made to accept the minutes of Feb. 25, 2013 meeting made by Mike Rubin. Seconded by John Downs, Sr. All in favor. MOTION CARRIED.

Public Session:

Chairman Francione then opened the meeting to the Public. Chairman Francione asked three (3) times if anyone from the public would like to speak. Declaring none, the public session was closed.

Communication:

Correspondence was received from the following:

1. Mar. 4, 2013 - John Morris to George Temple re: resignation from Board of Fire Commission
2. Mar. 5, 2013 - Margaret West to Board of Selectmen – confirmation of John Morris resignation and request to advise of appointment
3. Mar. 17, 2013 - Board of Fire Chiefs to Board of Selectman cc to Board of Fire Commission re: lost pager
4. Mar. 18, 2013 - Board of Fire Chiefs to Board of Selectman cc to Board of Fire Commission re: Unplanned repairs to Tanker 43 Gowans Knight Invoice 17913
5. Mar. 18, 2013 - Board of Fire Chiefs to Board of Selectman cc to Board of Fire Commission re: Unplanned repairs to Truck 46 – Firematic invoice CTINV05235
6. Mar. 18, 2013 - Board of Fire Chiefs to Board of Selectman cc to Board of Fire Commission re: Unplanned repairs to T33 Gowans Knight Invoice 18018
7. Mar. 18, 2013 - Board of Fire Chiefs to Board of Selectman cc to Board of Fire Commission re: Unplanned repairs for Engine 41 Gowans Knight Invoice 18017

Committees/Workshops:

Commission discussed need for a workshop prior to next Commission meeting in regards to the Ordinance. Workshop scheduled for Apr. 11, 2013 at 7pm. Policy and Procedure workshop to be held on Apr. 2, 2013 at 7pm – Brian Francione, Mark Krassner and Vic Noll to attend.

Budget Committee: George Hamila and John Downs, Sr. discussed meeting with Vic and feedback provided from Finance. Brian Francione to follow up in regards to Fire Commission clerk budget. Discussed need for Commission rep to attend Finance meeting. Discussion amongst members in regards to budget.

Policies and Procedures: Waiting for comments on Ordinance due back to Fire Commission no later than April 10th for consideration. Commission discussed the request for comments and reinforced that all comments must be made in writing. Next workshop scheduled for Apr. 11, 2013.

Chiefs/Department Report: None.

Unfinished Business:

Brian Francione updated Commission that the Quaker Farms Kitchen Committee is status quo presently, currently still in process of getting quotes.

MOTION made to adjourn meeting made by Mark Krassner and seconded by Mike Rubin. All in favor. MOTION carried. Meeting adjourned at 7:55pm.

New Business:

No new business

Good of the Commission:

Next meeting to be held on Apr. 15, 2013.

MOTION made to adjourn meeting made by John Downs, Sr. and seconded by George Hamila. All in favor. MOTION carried. Meeting adjourned at 7:52pm.

Respectfully submitted,



Nancy Caruso, Recording Clerk

Board of Fire Commissioners

13 MAR 25 PM 12:39
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK