



## OXFORD FIRE DEPARTMENT



SB CHURCH MEMORIAL TOWN HALL  
OXFORD, CONNECTICUT 06478-1298

OXFORD CENTER VOL. FIRE CO.  
QUAKER FARMS VOL. FIRE CO.  
RIVERSIDE VOL. FIRE CO.

*Scott J. Pelletier, Chief*

*John A. Downs, Jr., Assistant Chief   Daniel R. Gramigna, Assistant Chief*

The minutes of the Regular Meeting of the Oxford Board of Fire Chiefs of **November 13, 2019**, are as follows: The meeting was cancelled by Chief Pelletier due to a chimney fire during the time of the meeting.

### Correspondence:

#### Received

1. Company Reports – Center Fire Company – September 2019
2. Company Reports – Center and Quaker Farms Fire Companies – October 2019
3. Call and Incident Reports from NW CT Public Safety – October 2019
4. 10/9/2019 Spill incident reports
5. 10/16/2019 Agenda for BOS regular meeting of 10/16/2019
6. 10/14/2019 Letter from Scott Halstead of CFC Re: Incident/damage
7. 10/14/2019 Copy of letter from CFC to First Selectman Re: Election of Chief for 2020
8. 10/24/2019 Letter from State of CT – Dept. of Public Health Re: Violation notice - Public water system at 403 Quaker Farms Rd./Quaker Farms Fire Station
9. 11/2/2019 Report from E. Hellauer for meeting of Valley Fire Chiefs Regional Training School on 10/28/2019
10. 11/1/2019 Memo from Finance Director Re: 2020/21 budget requests-due 1/15/2020
11. 11/4/2019 Letter from Prospect Volunteer FD Re: Invitation to Holiday Light Parade on 12/8/2019 at 5 p.m.
12. 11/6/2019 Notice of Cancellation of Selectmen's regular meeting of 11/6/2019
13. 11/6/2019 Letter from Riverside Fire Co. Re: Parade request for Seymour Christmas Parade on 12/1/2019
14. 11/6/2019 Copy of letter from Riverside Fire Co. to Board of Selectmen Re: Election of company Chief for 2020
15. 11/13/2019 Letter from Quaker Farms Fire Co. Re: Parade request for Seymour Christmas Parade on 12/1/2019
16. 11/14/2019 Copy of letter from Quaker Farms Fire Co. Re: Election of company Chief for 2020

**Sent**

1. Call notice for November 13, 2019 Board of Fire Chief's Regular Meeting
2. 10/17/2019 2019-068 Memo to Captains Re: Blue light permit updates
3. 10/21/2019 2019-070 Memo to FF Re: Thank you/Fire Prevention at schools
4. 10/24/2019 2019-071 Memo to Captains Re: SCBA annual physicals due Dec. 2019
5. 10/24/2019 PO 26371 To Valley Fire School Re: FFI -- H. Wilson
6. 10/28/2019 Email to Employers Reference Source Re: Background check A. Satkowski
7. 11/1/2019 Email to Griffin Hospital Re: HepB shot information -- A. Satkowski
8. 11/7/2019 2019-072 Memo to Captains Re: Budget requests for FY 2020/2021

**Chief's Reports:**

**Fire Department Calls** - Last month and Year to Date.

	Calls	
	Month	Year
Department	37	417

	Calls		Drills/Training		Work Sessions	
	#	Man Hrs	#	Man Hrs	#	Man Hrs
Center	34	300	1	44	3	141
Quaker Farms	29	126	0	0	4	63
Riverside						

Respectfully submitted, pending approval

*Marni Soss*

Marni Soss

Secretary, Oxford Fire Department

19 NOV 19 PM 12:42  
TOWN OF OXFORD, CT  
*Gregory A. Black*  
TOWN CLERK