



OXFORD FIRE DEPARTMENT

285



SB CHURCH MEMORIAL TOWN HALL
OXFORD, CONNECTICUT 06478-1298

OXFORD CENTER VOL. FIRE CO.
QUAKER FARMS VOL. FIRE CO.
RIVERSIDE VOL. FIRE CO.

Scott J. Pelletier, Chief

Andrew Coy, Assistant Chief John A. Downs, Jr., Assistant Chief

The minutes of the regular monthly meeting of the Oxford Board of Fire Chiefs, held in the Oxford Town Hall on 486 Oxford Road, Oxford, Connecticut on Wednesday, March 8th, 2015 are as follows:

The meeting was called to order by Chief Pelletier at 7:31 p.m.

ROLL CALL: The roll call was taken and placed on file. Those in attendance were Chief Pelletier, AC Coy, AC Downs Jr., Secretary Beth Noll and Admin. Assistant Vic Noll.

MINUTES: The reading for the minutes of the March 8, 2016 meeting was waived because the minutes were mailed in advance. AC Coy made a motion to approve, seconded by AC Downs.

CORRESPONDENCE:

Received

1. March Calls from Northwest
2. Company Reports - Center, Quaker Farms and Riverside
3. 02/09/2016 Emergency Incident Rehab for 27 Christian St
4. 02/15/2016 Email from NW CT Public Safety re: installation of 4 wire circuits
5. 02/25/2016 From CT DEEP re EIR for 37 Highland Road
6. 03/02/2016 From CT DEEP re EIR for 3A Hemlock Trail
7. 03/04/2016 From CT DEEP re EIR for 127 Park Road
8. 03/07/2016 From Selectmen's Office re: Tax Abatements
9. 03/08/2016 Copy of the Town of Oxford Budget Meeting Schedule

Sent

1. Minutes for February meeting
2. Call for March meeting
3. Chiefs Meeting Package
4. 02/11/2016 16-006 To Chiefs and Captains re: Radio Call Signs
5. 02/16/2016 16-022 To Board of Selectmen re: Unplanned Repairs to R54
6. 02/16/2016 16-023 To Board of Selectmen re: Replacement of tires T43
7. 02/22/2016 16-024 To Board of Selectmen re: unplanned repairs to R54
8. 03/07/2016 16-025 To Ed Hellauer, RFC re: OFD Boats
9. 02/25/2016 16-026 to Captains re: SCBA Physicals due in April
10. 03/03/2016 16-027 to Langan Engineering re: Oxford Towne Center
11. 03/07/2016 16-028 to Seymour/Oxford Rotary Club re: Ronald Stebar
12. 02/18/2016 Fax to Griffin Hospital re: PIFs for new members
13. 03/01/2016 Fax to Griffin Hospital re: PIFs for new members
14. 02/11/2016 Email to Employer's Reference re: background check

A VOLUNTEER DEPARTMENT PROUDLY SERVING ITS COMMUNITY

"SINCE 1940"

"An Equal Opportunity Employer"

CHIEF'S REPORTS:

Fire Department

	Calls	
	Month	Year
Department	59	89

	Calls		Drills/Training		Work Sessions	
	#	Man Hrs	#	Man Hrs	#	Man Hrs
Center	51	585	1	48	2	76
Quaker Farms	42	260	3	66	3	325
Riverside	35	107	2	38	5	62
	<i>* from FireHouse</i>					

Quaker Farms - AC Coy reported all up and running.

Riverside - AC Downs reported all up and running. Purchases were made for 51. The pigtails are installed. The last of the plugs arrived today. Trying out different hauling configurations for the new boat. He reports they are out of potassium chloride for the water softener. A discussion ensued as to how to order. AC Downs will check pricing and order a pallet for the department.

Oxford Center - All up and running per Chief Pelletier. There are issues with the cascade system on 44. The valves were rebuilt then one of the high pressure hoses let go. The water main surge blew two sprinkler pipes, which flooded building and caused collateral damage. Heritage Water will be sending their insurance adjuster to review.

Equipment Requiring Testing - reviewed.

Follow up

1. Daily Reminder Notes - discussed.
2. Expired Drivers Licenses - were reviewed.
3. SCBA Physicals past due - discussed.

COMMITTEE REPORTS:

2015-16 Budget

Approved Budget	\$372,421.00
Expended	\$221,204.86
Planned Expenditures	\$152,829.64
Remaining	(\$1,613.50)

2016-17 Budget - has passed the Board of Selectmen and is now in the hands of the Board of Finance. The meeting will be 2/21 at 7pm at the Town Hall

TO Nelsen entered the meeting.

Training - Keith Nelsen reported the following

1. Department Drill - is tentatively scheduled for Brush Fires.
2. Water Supply Drill scheduled in May. Will reach out to surrounding communities for responders then formalize the plan.
3. Fire Police Night will be April 18th at Center Station.
4. The boat drill will be in April and will focus on training for the new boat operation and deployment.
5. RIT Recert will be 4/17, and not 3/30 as shown on the calendar.
6. Officer's Meeting 3/31 at Riverside.

Computer Committee - Everything is up and running.

Valley Fire Chiefs Regional Fire School - no meeting. Chief Pelletier is still looking for someone to volunteer to be the town's representative to the Fire School. If anyone is interested, please contact your chief.

Membership

1. New Members - none.
2. Probationary Members were discussed.
3. Make Up dates for HazMat, Bloodborne and SCBA recerts were discussed by the Chiefs. Dates to be determined.

Standard Operating Procedures - none

Policies - none

Keyless Entry System - Scott to get team in place.

UNFINISHED BUSINESS

1. Truck Committee – met and reviewed 51 specs. Will start updating the spec electronically and then finish the inventory. Asked for E51 and E41 inventory lists by name - 5 paper copies and an electronic copy.
2. Driveway at Riverside - no movement

3. Facilities Capital Plan - submitted to the Board of Selectmen. Need some more numbers and clean up on facilities plan.
4. Driver Cross Training - to be reviewed at officer's meeting.
5. FFI course - in progress. Reports are that everyone is doing well.
6. Mutual Aid tanker drill - discussed under training.
7. Dry Hydrant - Anthony's Pond - no action. Chief Pelletier will discuss with the town. Several are being monitored. Needs a new cap also. Asked the town to spray them with the weed kill.
8. Broken Underground Tank - still being monitored, waiting for warmer weather.
9. Spec on the Boat - the boat is up having the brakes done on the trailer. The lettering will be done soon. Riverside will have a company orientation this month. Looking into a backup camera to aid in hooking to the trailer.
10. CID and monitoring - setup should be complete early next week.
11. Spectra Power plant - waiting for a decision.
12. Halligan Bars - replacement has been received.
13. Fire Lane Ordinance - has been presented to the Police Department Sargent for review. Copies will be presented to the Chiefs for review.
14. Interior Firefighter - still need to decide who to visually identify interior firefighters. To be discussed at the officer's meeting.
15. Drill attendance needs to be adjusted for the members who are missing department drills due to being in Firefighter 1 from January thru June.

NEW BUSINESS

1. ID Tags are in - please return your old ones.
2. Chief Pelltier made a motion to endorse Ronald Stebar in his nomination to the Rotary Club volunteer civic award for 50 years of service. AC Downs seconded. All aye. The motion carried.

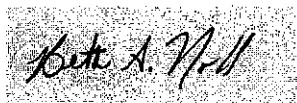
AUDIENCE - none

REMARKS FOR THE GOOD OF THE DEPARTMENT

Last month was a very busy month for the department with 59 calls in 28 days. We handed some major issues with structure fires. All in all, everything went well. Keep up the good work, stay safe.

ADJOURNMENT - AC Coy moved to adjourn the meeting at 8:48 pm. Seconded by AC Downs. Motion passed unanimously.

Respectfully submitted,
 Pending approval,



Beth Noll, Secretary

16 MAR 16 AM 10:57
 TOWN OF OXFORD, CT
 Margaret A. West
 TOWN CLERK