

**6.2i SECTION 504/ADA TRANSITION PLAN**  
**TOWN OF OXFORD**  
**COMMUNITY DEVELOPMENT BLOCK GRANT**

The Town of Oxford has always worked within the Federal, state and local laws that relate to the well-being of its citizens. Oxford is proud of its efforts to comply with the Americans Disability Acts and its related Titles 1, II and III and Section 504. Oxford is aware, however, that there is room for improvement.

Oxford has hired people with disabilities and has promoted those same individuals in Town positions as they became available. In the transition plan, however, Oxford, intends to involve these same individuals and the Oxford Commission on Disability in its evaluation of 504/ADA compliance. It is hoped that this involvement will uncover any policies or procedures that may harbor discriminatory effects on individuals with disabilities that would otherwise be overlooked and undetected.

Oxford is an old town. Many of her buildings are old and not in ADA compliance. The task of bringing many of these buildings into ADA compliance imposes a heavy financial burden on the Town of Oxford. Even with that financial stress Oxford has made sure any new construction is ADA compliant, it has renovated newer existing buildings and made them ADA compliant and has started to bring its older buildings into ADA compliance wherever possible and it intends to continue this effort.

The 504/ADA Transition plan will include but will not be limited to the following:

- Involve the personnel with disabilities in evaluations of their jobs and their environment.
- Include ways to arrange for special needs in public notices and ads.
- Do more public announcements stating specifically Oxford's policy on ADA.
- Continue to update and evaluate policies and procedures at least every 3 years.

- Evaluate municipal buildings in relationship to ADA compliance.
- Schedule ADA compliance work on buildings identified with architectural barriers.
- Solicit a report from the Oxford Commission on Disabilities at least quarterly thereby soliciting their input into on-going evaluations,
- Check the placement of relevant posters and information throughout the Town Hall and municipal buildings.

Throughout the years, Oxford has been a community that respected all people, those without disabilities and those with disabilities. It needs, however, to publicize that fact more vigorously. It needs to post its policies and procedures in a way that is more visible to all its citizens. It needs to put into effect its Transition Plan. It is the commitment of Oxford to continue the good work and embark on even better compliance in the future.

# TOWN OF OXFORD RECOMMENDED ADA MODIFICATION TRANSITION PLAN @ TOWN HALL

Please identify priorities in improving accommodations for people with disabilities.

## LOW COST ACCOMMODATIONS

(example: replace signage, move a mirror in the bathroom)

- |    |  |  |  |  |  |
|----|--|--|--|--|--|
| 1  | Reconfigure accessible spaces to meet ADA guidelines                             |  |  |  |  |
| 2  | Widen route for a passing space  |  |  |  |  |
| 3  | Provide new curb ramp with flares meeting ADA guidelines                         |  |  |  |  |
| 4  | Install new automatic opener at accessible entrance                              |  |  |  |  |
| 5  | Replace mats at accessible entrance with ADA compliant type                      |  |  |  |  |
| 6  | Replace all room numbers with raised letters and braille throughout the building |  |  |  |  |
| 7  | Install pipe insulation at all accessible lavatories                             |  |  |  |  |
| 8  | Provide an additional accessible soap dispenser                                  |  |  |  |  |
| 9  | Install grab bars per ADA guidelines in each accessible toilet room              |  |  |  |  |
| 10 | Relocate toilet paper dispenser per ADA Guidelines                               |  |  |  |  |
| 11 | Replace toilet room hardware for accessible toilet rooms                         |  |  |  |  |

## COST HIGH PRIORITY ADA FACILITIES WISH LIST

(example: ADA bathroom conversion, elevator installation etc.)

- |   |  |  |  |  |  |
|---|--|--|--|--|--|
| 1 | Replace accessible route ramp and handrails to meet ADA Guidelines             |  |  |  |  |
| 2 | Redesign main entrance to make accessible per ADA Guidelines                   |  |  |  |  |
| 3 | Reconfigure vestibule inner door at accessible entrance to meet ADA Guidelines |  |  |  |  |
| 4 | Replace drinking fountains   |  |  |  |  |
| 5 | Install new accessible service counters in public rooms per ADA Guidelines     |  |  |  |  |

Funding may be available for higher cost items the high priority list from SMALL CITIES upon application.

**TOWN OF OXFORD RECOMMENDED 504 MODIFICATION TRANSITION PLAN**

Please identify priorities in improving accommodations for people with disabilities.

**LOW COST ACCOMMODATIONS**

(example: writing policies or training)						
1	Publish policy of non-discrimination in the newspaper yearly					
2						

**HIGH COST HIGH PRIORITY ADA FACILITIES WISH LIST**

(example: Installing TDD system)						
1						
2						

Funding may be available for higher cost items the high priority list from SMALL CITIES upon application.