

Great Oak Middle School Evaluation and Improvement Committee Special Meeting

Wednesday, September 6, 2023

Special Meeting held virtually via Zoom

Call to order: 7:04PM

Committee Members Present: Marcelina Fernandes, Herman Shuler, Rich Krueger, Carl Bouchard, David Wolf, Bob Slie (entered meeting at 7:14PM)

Committee Members Absent: George Renzoni (contact information needs to be updated)

Others in Attendance: Amy Sarris (parent), Tonya Curtis (parent), Aileen (parent, entered meeting at 7:31PM)

1. Pledge of Allegiance

Meeting called to order at 7:04 PM. Roll call taken.

2. Approve Minutes from Special Meeting on 5/18/2023

Motion to approve minutes from May 18, 2023 meeting made by D. Wolf. Motion seconded by R. Kruger. Motion carries unanimously without discussion.

3. Review BIDs received on 9/5/2023 for RFP OPS2023-01, (GOES HVAC)

Discussion had regarding the mandatory bidders meeting held at GOES on 8/16/2023. Only two companies were in attendance: *Air Temp* from Southington, CT and *Sav-Mor* also out of Southington, CT.

Only one bid was received from *Air-Temp*. The specifics of the project were reviewed including: timeline to completion, work schedule, maintaining optimal CO₂ levels and how the system would recycle air to improve overall air quality. The work will be completed from 5 PM to 5 AM Monday-Friday, on weekends, vacations and over the summer to not interfere with the student's school day. The project must be completed by December 31, 2024 in order to receive funding from the state. Start date of the project is not yet determined. It will start when the project has been approved by the BoS and BoF and is expected to take a minimum of 9 months.

This project will not include AC for the gymnasium and cafeteria because the roof must be replaced before new air handlers can be installed. It does not make sense to place air handling units on the roof to only have it removed when the roof is replaced. Once the roof is replaced the units can be added to the roof to provide AC to the gymnasium and cafeteria. It is anticipated that the roof will be replaced in the Summer 2024.

4. Motion recommending the winning BID to the BOS for project reward

Motion made by R. Kruger strongly recommending that the project in the amount of \$4,202,250.00 be moved to the BoS and BoF for immediate approval. Motion seconded by C. Bouchard. Motion carries unanimously without discussion.

5. Review and approve 'Bonding Request Letter' requesting a combined BOS/BOF meeting to start the bonding approval process

Bonding letter was reviewed by the committee and sent to Jim Hilva (finance director, Town of Oxford) to begin the bonding process. Detailed discussion had regarding the funding source for this project. The total cost for the project is \$4,202,250.00. \$417,000 will be refunded in the form of an *Eversource Resistance Heating Award* from Eversource, if the project is completed by 12/1/2024. \$1,888,759.00 will be received from the *DAS-OSCR HVAC Air Quality Grant* the Town of Oxford received from the State of Connecticut, if the project is completed by 12/31/2024. \$1,000,000.00 will be borrowed from Eversource at a 0% interest rate for 5 years. **Total of bonding request is \$896,491.00.**

Based on guidelines dictated in the Town Charter this funding request must be approved by the BoS and BoF and then moved to a Town Meeting.

6. Good of the Order

- Discussed had regarding possible grants available to fund an HVAC system for QFS and whether this committee could assist the town in the development of that project.
- Question posed by parent Amy Sarris regarding updating the fire sprinkles at GOES. Committee members reviewed that there are several items that need addressing at GOES including bringing building up to fire code, windows, bathroom remodel, roofing, etc All of the items that need addressing were part of the original plan developed by this committee to renovate GOES "as new". The project originally consisted of several phases that would be completed over the summer for several years. The funding for additional phases was never approved by town officials. The only phase completed to date was phase 1 in the summer of 2020. The bathrooms were remodeled in the summer of 2023.
- Additional question posed by Amy Sarris included if the central office that was recently moved to GOES contained central AC and why would money be allocated to provide central office with AC when the students continue to wait for approval for AC in their learning environment. Discussion had by committee members regarding whether central office does in fact have AC. To our knowledge central office does not have AC and funding for AC in that part of the building was never approved by this committee. As far as we know there is AC in one conference room and the remainder of the building, including administrative offices, do not currently have AC.

7. Adjourn

A motion to adjourn was made by R. Krueger at 8:20 PM, seconded by M. Fernandes. Motion carried unanimously.

Minutes Respectfully Submitted by:



Marcelina Fernandes,
Great Oak Middle School Evaluation and Improvement Committee, Secretary

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TOWN OF GREAT OAK
GREAT OAK MIDDLE SCHOOL
TOWN CLERK