

**Great Oak Middle School Evaluation and Improvement Committee  
Special Meeting  
Thursday, February 22, 2024  
Virtual Meeting via Zoom**

**Call to Order:** 7:04 p.m.

**Committee Members Present:** Herman Schuler; Carl Bouchard; Bob Slie; Amy Sarris; Rich Krueger (at 7:29 p.m.)

**Committee Members Absent:** Marcelina Fernandez; David Wolf; George Renzoni

**Others in Attendance:** None

**Pledge of Allegiance**

**1. Approve Minutes - Regular Meeting 1/18/2024**

Motion to approve minutes from special meeting on January 18, 2024, made by C. Bouchard. Motion seconded by B. Slie. Motion carries unanimously with four ayes.

**2. Amendments to the Agenda**

None

**3. Review Construction Meeting**

- **Project & Schedule** – Summary of the construction meeting held on 2/21/2024 was provided by H. Schuler. Currently, the project is on schedule. Duct work is a little ahead of schedule and VRF Pipe work is on schedule. Installing equipment into ceilings. AirTemp to add an additional storage container to come on site within the next day(s). It will be placed next to the two other storage containers and store equipment that is being installed. All parties agreed on pad location for outdoor units and equipment platforms. Location reviewed for concrete platforms. AirTemp has asked to relocate a basketball hoop. School administration to address relocation. H. Schuler provided the S&S contact information, the company that installed them to begin with. AirTemp now has second key fob to building. No complaints. Workers arrive around 4 p.m. and leave around mid-night. Custodian P. Nelson complimented and commented at the construction meeting that work areas were clean in the mornings when the building was opened, almost better than way it was left. C. Bouchard attended yesterday's construction meeting and was impressed that there were no complaints from school administrators. Things are going well. Multi-phase work with duct work and piping. Not behind schedule.
- **AIA Billing Worksheet** – VRF equipment was ordered. Material costs alone were over ½ million. The total cost of the project is about \$4 million over about 10 months. Invoices will be approximately \$400,000- \$500,000 per month to keep payment requests stable.

- Present the monthly invoice – AirTemp's monthly invoice through 2/29/24, App. No. 03 for Great Oak, totaled \$566,134.45. Town Hall duplicated a prior \$19,000 payment, so there is a credit on this invoice in that the amount. Balance due: \$547,134.45 (\$566,134.45 minus \$19,000).
- Change Orders or other project specific issues – Time of monthly construction meeting will now occur at 3:00 p.m. every third Wednesday, instead of at 10:00 a.m. every third Wednesday. No project specific issues.

#### 4. Approve Air Temp Monthly Invoice –

Motion made by B. Slie to approve the monthly invoice of \$547,134.45 payment to AirTemp. C. Bouchard seconded the motion. Motion carries unanimously.

#### 5. Eversource RFP information updated to secure \$400,000 rebates

H. Schuler provided heat pump model numbers to Eversource. Eversource confirmed those model numbers would be eligible for the \$400,000 rebate, if installed by 10/31/24. Project schedule on track for this rebate. The rebate is for the heat pumps only; not ventilation.

If the State grants for GOES (gym and cafeteria) and QFS are approved by the State this spring, H. Schuler will go back to Eversource and inquire about rebates for those projects.

#### 6. Good of the Order

B. Slie discussed GOES gym roof replacement status. He spoke with M. Dagostino, COO for OPS, and status with the Town in getting that project funded and done this summer. M. Dagostino is aware and working on it.

H. Schuler mentioned he too had been in touch with Mr. Temple's assistant about getting the project funded and emphasized the deadline.

A. Sarris mentioned that the BOF was present at the BOE's budget presentation, which included discussion of the schools' capital projects and GOES gym roof was highlighted.

R. Kruger joined the meeting at 7:29 p.m.

#### 7. Adjourn

B. Slie motioned to adjourn at 7:34 p.m. C. Bouchard seconded. Motion carries unanimously.

Minutes Respectfully Submitted by:

Amy J. Sarris

Great Oak Middle School Evaluation & Improvement Committee, Member

2024 FEB 26 A 9:43  
TOWN OF OXFORD, CT  
TOWN CLERK