



SHC

Oxford Safety & Health Committee

Minutes

Regular Meeting

July 11, 2018

The Regular Meeting of the Oxford Safety & Health Committee (OSHC) was called to order at 10:05 AM.

The following members were present: Chairman Kelly Weymer, Michael Blood, Gordon Gramolini and Vice-Chairman Margaret West-Mainor.

Approval of Minutes

MOTION was made by Michael Blood to approve the 6/13/18 Regular Meeting minutes as presented. This was seconded by Chairman Kelly Weymer. All were in favor with 1 Abstention (M. West-Mainor).

Public Comments

None.

Guest Speaker

None.

Review Injury Reports

Chairman Kelly Weymer spoke with Finance Director Jim Hliva and there were no injuries reported.

Site Inspections

The August meeting will be a Special Meeting and Site Inspections. Inspections will be conducted at Jackson's Cove, then Aggie Park and then the Oxford Glen if time permits.

Chairman Kelly Weymer stated that no one has replied to the inspection letters that were sent out to the appropriate department heads. Letters will be sent out today asking for written responses regarding the committee's findings, recommendations and required actions.

Other Business

▪ **Emergency Situation and Evacuation Procedures**

Chairman Kelly Weymer still need to purchase the frames for the Town Hall Emergency Exit Plans. They will be purchased this week

▪ **Matters as Deemed Necessary**

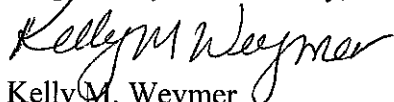
* Chairman Kelly Weymer explained that a radon test kit was purchased to test the Town Hall. She will check with the Custodian to see if it has been utilized.

* Chairman Kelly Weymer stated that a letter was sent to the Administration on 6/14/18 regarding the committee's outstanding concerns and recommendations. As of today's date the Administration has not responded to any of these concerns.

Adjournment

MOTION was made by Gordon Gramolini to adjourn the meeting at 10:15AM. This was seconded by Margaret West-Mainor. All were in favor.

Respectfully submitted by,



Kelly M. Weymer
Chairman

18 JUL 11 PM 12:28
TOWN OF OXFORD, CT
Margaret West-Mainor
TOWN CLERK