



SHC

Oxford Safety & Health Committee

Minutes

Special Meeting

October 10, 2018

The Special Meeting of the Oxford Safety & Health Committee (OSHC) was called to order at 10:18 AM at Jackson's Cove.

The following members were present: Chairman Kelly Weymer, Vice-Chairman Margaret West-Mainor, Gordon Gramolini, Sharon Trede, Jessica Pennell, Michael Blood and Madalene Taggart.

Approval of Minutes

MOTION was made by Jessica Pennell to approve the 7/11/18 Regular Meeting minutes as presented. This was seconded by Michael Blood. All were in favor with 2 Abstentions (M. Taggart, S. Trede).

On Site Inspections

Jackson's Cove:

- The playscape's swinging chairs' chains are rusty. The committee suggests the use of aluminum chains or a chain coating.
- The silt fence/plastic material in walkway between the pavilion and the beach is visible. The committee recommends that more sand be installed to cover this material and hence help eliminate a tripping hazard or potential.
- Some of the large rusty nails along the walkway are coming up. The committee suggests these be riveted back in.
- Paint is peeling underneath the pavilion's roof.
- Missing outlet cover on Concession Building on pavilion side. The committee recommends that a cover be installed.
- Large yellow sign going into boat launch area is unsafe, not installed, only held on by a rusty chain. The committee highly urges that this sign either be properly installed or relocated and properly installed elsewhere.

- Spacing between each boat launch loading/unloading docks. It is unsure what can be done but at a minimum, the committee suggests that a sign be installed indicating an uneven walkway.

Aggie Park:

- Major erosion in walkway from parking area to the fields. The committee recommends that additional material be installed to make the pathway more level.
- Dead trees along and around the parking area. The committee suggests the Tree Warden be contacted to inspect these trees and make a recommendation.

Oxford Glen:

All looked good

Updates on Inspections and Follow-Up:

Chairman Kelly Weymer stated that letters were received from the Water Pollution Control Authority's Maintenance Person and the Fire Chief for Oxford Center and Riverside Firehouse. The letters stated that all inspection concern's have been addressed and that the OSHC can conduct inspections if necessary. The committee members agreed that the letters should be sufficient.

Other Business

▪ **Emergency Situation and Evacuation Procedures**

Chairman Kelly Weymer explained that the frames for the Town Hall Emergency Exit Plans have been received. The Custodian will place them accordingly.

▪ **Other Matters as Deemed Necessary**

Chairman Kelly Weymer commended the committee members for all of their diligence and participation in meetings and site inspections. It is because of the committee's hard work and dedication that a lot has been accomplished in the past few years. This is a great group.

Adjournment

MOTION was made by Gordon Gramolini to adjourn the meeting at 11:13AM. This was seconded by Michael Blood. All were in favor.

Respectfully submitted by,

Kelly M Weymer
Kelly M. Weymer
Chairman

18 OCT 10 PM 2:54
TOWN OF OXFORD, CT
THIRD CLERK
Michael Blood