

**Oxford Housing Authority
Special Board Meeting
June 23, 2022**

Call to Order - The meeting was called to order at 10:00 AM by Chair Peter Aiksnoras. The Pledge of Allegiance was recited by all present.

Attendance – Present: Chair Peter Aiksnoras

Vice Chair Kathy Johnson

Secretary Kathy O'Connell

Also present was Jennifer Berry – Imagineers, LLC and residents Bonnie Chevarella, Kathryn Boyers, Rita Casey, and Mary Lee Bachhuber

Minutes – Motion to accept meeting minutes from May Meeting by Kathy O'Connell. Kathy Johnson seconds. All were in favor.

Correspondence – Applications continue to be mailed out, as requested, each week.

Treasurer's Report –

Operating Cash: \$30,707

Petty Cash: \$100

Cash-Savings: \$73,523

STIF Account: \$214,132

Total Assets: \$318,462

Old Business – Fob Policy was distributed to residents.

Electricity reimbursement for D28 was provided.

Capital Needs – capital needs expenses have been re-classed to the appropriate line item through March. Common hallway painting and alarm upgrade to be reclassified, as well. Funds in savings to be transferred to STIF. Any excess income to be transferred into STIF for capital needs.

Request for attorney advisement was sent regarding the use of tools or grounds maintenance done by residents.

Maintenance worked on the exterior doors to see if they could be slowed down when closing.

2022-2023 Leases were provided.

New Business – 16 work orders have been completed since the last meeting.

Quote received from Nature's Edge for stump and debris removal on side of E Building. Belletti to provide pricing, as well. Board voted to go with lower quote.

The 2022-2023 rent roll report, ERAP, and RSC payment requests were submitted to the CT DOH.

Peter provided the funds from the sale of the lawn mower equipment to Jen in the amount of \$4,400, which was deposited to the bank.

Motion to adjourn at 10:19 AM. All in favor.

Respectfully Submitted,

Jen Berry
Jen Berry

22 JUL 12 AM 11:07
TOWN OF OXFORD, CT
Christopher A. Blawie
TOWN CLERK