

**Oxford Housing Authority  
Board Meeting  
August 18, 2022**

**Call to Order** - The meeting was called to order at 10:00 AM by Chair Peter Aiksnoras. The Pledge of Allegiance was recited by all present.

**Attendance** – Present: Chair Peter Aiksnoras  
Vice Chair Kathy Johnson  
Secretary Kathy O’Connell  
Also present was Jennifer Berry – Imagineers, LLC and resident Lou Anne Evon

**Minutes** – Motion to accept meeting minutes from June Meeting by Kathy O’Connell. Kathy Johnson seconds. All were in favor.

**Audience of Citizens** – Lou Anne asked if maintenance could be onsite twice per week. Peter advised that the work order report was reviewed, and it was discovered that maintenance is only needed once a week.

**Correspondence** – Applications continue to be mailed out, as requested, each week.

**Treasurer’s Report** –  
Operating Cash: \$28,869  
Petty Cash: \$100  
Cash-Savings: \$73,523  
STIF Account: \$214,634  
**Total Assets: \$317,126**

**Old Business** – Radiator project will be completed before the common hallway painting project resumes. Exterior Door painting will be added to that project, as well.

Spot power washing to be completed this season.

Concrete cracks reported in front of the C Building.

Patio furniture replacement has been tabled until next year.

Stump and debris removal on side of E Building – Belletti came in lower than Nature’s Edge, so they completed the debris removal.

The flooring replacement project for phase 1 has begun. One unit will be completed at a time, and units have been selected based on tenure in the community.

**New Business** – Request for the asphalt sidewalk cracks to be sealed again this year.

Report of feeding birds or other animals in the community.

Look at obtaining a stock of light fixtures and fob lock sets to remain on hand.

26 work orders have been completed since the last meeting.

The routine maintenance service was performed on the generator.

The A/C for the community room stopped working last month, so quotes have been received from three vendors. They found that both the handler and condenser should be replaced. Thomaston did confirm that the system comes with one year full parts and labor warranty, and 5 years of manufacturing parts. Kathy O'Connell made a motion for Thomaston, and Kathy Johnson seconded. All in favor.

The 2021 audit is in progress.

The last RSC reports for the last fiscal year were submitted to the CT DOH.

Kathy Johnson made a motion to go into executive session at 10:25 AM. Kathy O'Connell seconded, and the session ended at 10:50 AM.

Motion to adjourn at 10:51 AM. All in favor.

Respectfully Submitted,

Jen Berry  
Jen Berry

22 SEP -6 AM 11:05  
TOWN OF OXFORD, CT  
Respectfully A. Christ  
TOWN CLERK