

Oxford Library Board of Director's
Regular Meeting
November 18th, 2015

Roll Call:

Meeting called to order: 7:04 P.M.

In Attendance: Keating; Federowicz; Briganti; Gawitt; O'Brien.

Also in attendance: Higginson, Rivero.

Acceptance of October 28th's Special Meeting Minutes:

Review for acceptance of October 28th Special Meeting Minutes.

Motion to accept October 28th Special Meeting Minutes: O'Brien; Second: Briganti.

Vote: 5-0.

Audience of Citizen's:

Laurie Abbot,
President, Friends of the Oxford Library,
Oxford, CT

Holiday Fundraiser has procured a total of 65 items this year. Hoping to reach a \$2500 in ticket sales.
Letter written by Abbot to the editor in Voices Newspaper read aloud. Thanking all who helped make the referendum a success.

Unable to do any fundraising for new building until bonds are secured for building new library.

Treasurer's Report:

None submitted.

No numbers relayed to O'Brien from Hliva for this meeting.

Director's Report:

Director's Report submitted and presented by: Higginson.

Adult Book discussion held.

Friends meeting held and will be selling tickets the December 4th, the night of the town's tree lighting.

Building Committee met and Temple stated his commitment to get the building process started quickly.

Higginson submitted Appropriation Summary from July 2015 until November 10th.

Higginson also submitted and presented a report on the New England Library Association Conference which she attended which gave information on different ideas and objectives.

Discussion on architect and building new building, as well as the meeting scheduled for December 7th, which will hopefully have a more concrete timeline of the building of the new library.

Children's Librarian Report:

Children's Librarian Report submitted and presented by: Rivero.

Various programs and activities held throughout the month including story times, crafts, a newly implemented Chess Club, haunted house construction, and Musical Mornings.

Rivero working on outreach to schools and is collaborating with Center School's Library Tutor to arrange a visit from Rivero to try and procure more patrons/new library card holders.

Many holiday themed programs and activities scheduled for the month of December.

Discussion on Junior Friends starting up again and possible activities going forward.

Chairman's Report:

Three Board member's terms ending December 31st: Federowicz, Keating, and Gawitt. All plan on renewing.

All members staying with their current title. Briganti will now be a back-up for O'Brien as Treasurer.

Keating asked for Board members to think of others who may want to be on the Board in case openings come up at a later date.

Discussion on Strong monies, sponsors for new library, and bricks for/as the walkway at new building site.

Keating thanked all for success of the referendum and would like to have a celebration get together after the holiday with all the Boards and people who helped make it happen.

Keating attended the Association of Connecticut Library Boards and received many a congratulations on the new library and asks that the library be kept in the front lines and relationships open.

Going forward, minutes are to specify "subject to approval at next meeting".

No discussion, other than informational, should happen outside of the scheduled meeting of Library Board of Directors regarding matters of the library and Board.

Higginson was asked if our website is mobile friendly and her response was "sort of". Need to remedy this.

Looking to do a rubric on programs of the library to see what is working and what patrons would like to have/see.

Higginson has been directed to submit a quarterly report to the Board of Finance and the Board of Selectmen to make them aware of what the library has been doing.

Question presented to Higginson on the price of concert held which had 5 attendees. Cost was either \$540.00 or \$560.00 stated Higginson. Discussion on how/why this happened and how to prevent it in the future.

Meeting location for December 16th has been agreed upon for Brookside Restaurant at 6 P.M.

Old Business:

New Business:

Schedule of meeting dates for 2016 for Oxford Library Board of Directors as follows:

January 13th, 2016
February 17th, 2016
March 16th, 2016
April 20th, 2016
May 18th, 2016
June 15th, 2016

July None Scheduled
August None Scheduled

September 21st, 2016
October 19th, 2016
November 16th, 2016
December 21st, 2016

Adjournment:

Time: 9:00 P.M.
Motion to adjourn: O'Brien; Second: Gawitt.
Vote: 5-0.

Minutes subject to approval at next meeting.

15 NOV 20 PM 1:19
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK

Respectfully Submitted by:

K. Solicito