

Oxford Library Board of Directors'

Regular Meeting

May 18th, 2016

Roll Call:

Meeting called to order: 7:05 P.M.

In Attendance: Federowicz, Briganti, O'Brien, Joncyk.

Also in attendance: Higginson.

Acceptance of April Meeting Minutes:

Review for acceptance of April Meeting Minutes: Briganti; Second: Joncyk.

Vote: 4-0.

Audience of Citizens:

Laurie Abbot (President Friends of the Library in Oxford)

Kelly Weymer (United Public Service Employees Union, representative)

Marge Fitzgerald, Oxford

Ed O'Brien, Oxford

Discussion was held in regards to job descriptions of Oxford Library Employees. It was explained by Kelly Weymer that there are three members in the union that work in the library. She stated that communication is the key to a good relationship between administration and union workers. She also stated that the library director can adjust the schedule of her subordinates provided they get two consecutive days off. The library director can adjust the schedule as long as it is consistent and discussed with union. Overtime kicks in after eight hours and after forty hours. This will become a bigger issue after the new library is built and the library will be open possible seven days a week. The union contract is up in 2017 and a new contract will be negotiated with union representation and town representation. Kelly Weymer also stated that if we have any questions she would be more than happy to answer them.

Monies can be taken but may only be processed by Circulation Coordinator and Library Director.

Laurie Abbot spoke that the Friend raised \$420.00 through give local. The Friends were able to secure enough funds to purchase all the games for the summer reading program. The Friends are also giving Great Oak two awards.

Treasurer's Report:

Submitted and presented by: O'Brien.

Copier: \$91.50; Fines: \$75.00 Total: \$166.50.

Donations: to the Library gifts account, Oxford Lions Club, \$50.00 for summer reading, Brookside Inn Restaurant, \$50.00 for summer reading and Bais Yaakov Settlement Fund \$56.30 for over fax reimbursement.

Motion to accept treasurer's report: Briganti; Second: Joncyk.

Vote 4-0.

Director's Report:

Director's report submitted and presented by Higginson.

- Adult book discussion will be held.
- Review of art gala, winners will have their art work hung and awards presented Friday night between 6-9 pm.
- The library will be open from 5-6 pm, followed by a reception upstairs and awards given out.
- Saturday May 21st, the library will be hosting art and reading programs for National Readathon Day from 10am to 2pm.
- The Library Board of Directors need to create a policy for the loan of TV Roku.
- A meeting was held on April 25th by the building committee and Oxford municipal departments in regards to the new library. One of the main concerns was the fuller basement and elevator. Discussion was also held about oil vs propane for heat and retaining walls and terracing of the exits in the rear of the building. We received very positive feedback and were given clear to move forward with our principal design.
- Non-fiction collection has been weeded, the shelves will be shifted and reordering will begin.
- We are waiting for new copier lease agreement to be reviewed by Selectman and Town Council.
- Higginson attended CT Library Association conference and came back with new ideas to implement in our current and new library.
- Higginson stated that we should create a subcommittee in regards to setting goals and developing a plan of action for the new library.
- Tony Mogavero resigned on April 25, and we hired Marie Stocker as the new Circulation clerk, she began work on May 9th.

Children's Librarian Report:

Children's Librarian report submitted by Rivero, presented by Higginson

- Large increase in attendance in afternoons and evenings.
- Holly Danowski, author, visited with her book Who is The Sock Fairy?
- Toddler Summer Reading Program Tuesday and Wednesday mornings.
- Summer reading program (see attached flyer)
- Attended CLA conference in April and came back with quite a few ideas to implement in Oxford Library.
- Calendars for June, July and August submitted.

Board thanked Director and Children's Librarian for their reports.

Chairman's Report:

Old Business:

Question about copier still waiting for approval from selectman and town council.

New Business:

Adjournment:

Time: 8:55 pm

Motion to adjourn: O'Brien; Second Joncyk.

Vote 4-0

Minutes subject to approval at next meeting.

16 MAY 20 PM 3:18
TOWN OF OXFORD, CT
Margaret H. West
TOWN CLERK

Respectfully submitted by:

B. Federowicz