

**AGENDA
LIBRARY BOARD OF DIRECTORS
REGULAR MEETING
WEDNESDAY, FEBRUARY 17, 2021
7:00 PM**

The Library Board of Director's met remotely on Wednesday, February 17, at 7:00 pm. Physical attendance at the meeting was not permitted due to Covid-19 precautions.

ROLL CALL

Called to order: 7:02 pm

Federowicz, Goumas, Regan, Keating

ACCEPTANCE OF JANUARY MEETING MINUTES

Motion to accept January Minutes: Keating; Second: Federowicz.
Vote: 2 – 0.

AUDIENCE OF CITIZEN

TREASURE'S REPORT

Tabled until next meeting

DIRECTOR OF MUNICIPAL LIBRARY/MEDIA OPERATIONS REPORT

Submitted and presented by Costigan

Grants funds were expended and accounted for to the penny. Final report submitted to Connecticut State Library.

Sound absorbing partitions put together and panels hung on meeting room walls. This has helped with echoing in the room. More panels will be utilized in the kids and adult sections as well.

Budget submitted to Finance Director Hliva and he will notify Costigan when she will go before the Board of Selectmen.

Fiber optic cable installation complete. Grant funds helped make this possible.

Wi-fi will now be accessible from outside the library which will be beneficial when the patio is installed.

ADULT SERVICES LIBRARIAN'S REPORT

Submitted and presented by Higginson

Also presented: program calendars for January, February, and March and analytical graphs

Several programs offered and attended. Data on collection/circulation presented as well as list of programming for January, February, and March.

Several projects in the works such as inventory and Wishlist for library.

Higginson attended and will attend several training workshops.

Questions and discussion on trainings Higginson attended/s as well as the analytics presented to the Board.

Questions and discussion on protocols for weeding books.

CHILDREN'S LIBRARIAN'S REPORT

Submitted by Rivero; presented by Higginson

Several programs offered and attended. Collection/circulation data presented. Outreach to homeschooling families as well as making "Middle Grade" collection of books. Several programs have been booked for the upcoming warmer weather. Rough plans for Summer Reading have begun.

Questions and discussion on what avenues are used to notify patrons on what programming is/will be available.

Question and discussion regarding homeschooling.

Sturm joined at 7:27 pm

CHAIRMAN'S REPORT

OLD BUSINESS

NEW BUSINESS

Welcome to new Board members.

Looking for someone to relieve Keating as Secretary of the Board. Sturm stepped up to become Secretary.

Motion to accept Sturm as acting Secretary: Federowicz; Second: Regan

Vote: 4 – 0.

Federowicz asked someone to step in as Treasurer. Question and discussion on what that would entail. Goumas stepped up and volunteered to be the Treasurer.

Motion to accept Goumas to become Treasurer: Federowicz; Second: Keating.

Vote: 4 – 0

Motion for Federowicz and Keating to continue as Co-chairs: Federowicz; Second: Goumas.

Vote: 4 – 0

Higginson went over analytic charts submitted to the Board regarding Oxford Library's operating statistics.

Discussion, questions, and suggestions on these charts as well as on the data provided.

Motion to include the analytical charts submitted by email from Costigan to the Board as well as at this meeting along with Library Budget when it is presented to the Board of Finance and, if necessary, to the Board of Selectmen: Federowicz; Second: Regan.

Vote: 4 – 0

ADJOURNMENT

Motion to adjourn: Federowicz; Second: Goumas

Vote: 4 – 0

7:54 pm

Minutes subject to approval at next meeting.

kas

2/19/2021

