

**AGENDA  
LIBRARY BOARD OF DIRECTORS  
REGULAR MEETING  
WEDNESDAY MAY 19, 2021  
7:00 PM**

**The Library Board of Directors met remotely on Wednesday, May 19, at 7:00 pm. Physical attendance at the meeting was not permitted due to Covid-19 precautions.**

**ROLL CALL**

7:02 pm

Goumas, Bunnell, Federowicz, Keating

Also in attendance: Higginson, Costigan

**ACCEPTANCE OF APRIL MEETING MINUTES**

Motion to accept April meeting minutes: Bunnell: Second: Goumas

Vote: 3 – 0

Abstain: Federowicz

**AUDIENCE OF CITIZENS**

**TREASURE'S REPORT**

Submitted and presented by Goumas

Totals: Copier: \$4.50; Fines: \$4.00; Lost and Damaged Books: \$16.00; total: \$24.50.

Grants, no changes; total: \$ 7,158.45; Gifts and Bequests, no changes; total: \$ 14,407.43.

Goumas trying to reconcile numbers back to ledger with Hliva and the reports received thus far by him. Hoping to get it situated by next month's meeting. He is unable to get them to tie with a slight discrepancy in Grants and Gifts and Bequests' income.

Motion to accept Treasurer's Report as presented: Federowicz; Second: Bunnell

Vote: 4 – 0

**DIRECTOR OF MUNICIPAL LIBRARY/MEDIA OPERATIONS REPORT**

Submitted and presented by Costigan

Costigan attended a mandatory American Rescue Plan Act Grant information seminar and was able to obtain a \$3,000.00 grant. Looked into securing another grant but we do not qualify this time but perhaps next year.

There are stickers Costigan would like to purchase for high touch surfaces which would be cleaned by the light instead of manpower and chemicals.

Budget is not going back to Board of Selectmen; budget will be going to referendum. \$30,000 from part time has been cut and Costigan was advised to write letter to Selectman and will it be revisited after the referendum.

Library will open full time on June 1. New hours Monday, Wednesday, and Friday, Saturday: 9 – 4; Tuesday and Thursday: 9 – 7.

Interviews for Circulation Coordination position held. Kathie Solicito was hired at Board of Selectman hearing on May 5. Changes in Circulation Coordinator position hours and requests for changes in job description were approved by both Board of Selectmen and Municipal Union on May 13.

Awnings for patio ordered and should be installed in July. Still looking for price on patio.

Questions and discussion on specifics for Covid relief monies.

Bibliomation came out for fixes on some computers.

Library was informed programs can be held inside with certain guidelines for safety by Infectious Disease consultant. Town wide requirement for town buildings stating masks required if not vaccinated; if cannot show vaccine card, must wear a mask. Signage will be utilized to convey this to patrons.

Summer Reading program preparations ongoing.

Probable in person meeting next month; keep virtual link for anyone not wanting to join in person.

#### **ADULT SERVICES LIBRARIAN'S REPORT**

Submitted and presented by Higginson

Numerous programs such as book clubs, Alzheimer's Lecture, and a garden program. Finishing up Summer programming and marketing as well as listing of upcoming programs.

Review of circulation going forward with new position being filled.

#### **CHILDREN'S LIBRARIAN'S REPORT**

Submitted by Rivero, presented by Higginson

Numerous programs including a kid's taste test, story times, book clubs, and make and take crafts.

Added weekly Toddler Time program for Saturdays as well as some changes to story times to be more beneficial to attendees.

Continue Summer Reading preparations. Adult and Children's prizes are being shared.

Reached out for Summer Reading lists from town schools.

Outdoor movie nights upcoming for summer also.

#### **CHAIRMAN'S REPORT**

Discussion on utilizing any monies available before the end of fiscal year.

#### **OLD BUSINESS**

#### **NEW BUSINESS**

#### **ADJOURNMENT**

Motion to adjourn: Federowicz; Second: Keating

Vote: 4 – 0

7:40 pm

Minutes subject to approval at next meeting.

kas

5/20/2021