

**MINUTES
LIBRARY BOARD OF DIRECTORS
REGULAR MEETING
WEDNESDAY DECEMBER 15, 2021
7:00PM**

ROLL CALL

Meeting called to order at: 7:05pm

In attendance:

Federowicz, Keating, Sturm, Goumas, Regan.

Also in attendance: Higginson, Costigan, Rivero.

Absent: Bunnell.

ACCEPTANCE OF NOVEMBER MEETING MINUTES

Motion to accept November meeting minutes: Goumas; Second: Keating. Vote: 4-0. Regan abstains.

AUDIENCE OF CITIZENS

None

TREASURER'S REPORT

Submitted and presented by Goumas:

Copier: \$47.50; Fines: \$21.49; Lost and Damaged Books: \$2.00; total: \$70.99.

Grants: \$9,159.85; Gifts and Bequests total: \$14,607.43.

Motion to accept Treasurer's Report as presented: Keating; Second: Sturm, Vote: 5-0

DIRECTOR OF MUNICIPAL LIBRARY/MEDIA OPERATIONS REPORT

Submitted and presented by Costigan:

The FOLIO holiday raffle ended today, 12/15, thank you to FOLIO for organizing it. Costigan signed and submitted ARPA grant application for humanities. Thanks to Higginson, Rivero, and Abbot for their help with grant narrative.

A thank you to library custodian, Tyler, for helping to decorate the library for the holidays. The library is selling the annual ornaments for Troop 1.

Costigan and Higginson have begun working on annual budget for the town which will be submitted on January 15, 2022.

ADULT SERVICES LIRARIAN'S REPORT

Submitted and presented by Higginson:

Numerous programs offered and attended in November including book clubs and informational/educational presentations on Medicare and retirement planning. Discussion on circulation statistics for materials in adult collection and new additions to the adult collection.

Discussion on SimplyE, a platform for audio and Ebooks, is being remodeled and will be relaunched as the Palace Project app.

Weeding project has continued, only the nonfiction books and DVD collection

remain. Discussion of use and scope of FindIt and DeliverIt services.
Review of December and January closures for holidays.

CHILDREN'S LIBRARIAN'S REPORT:

Submitted and presented by Rivero. January activity calendar submitted as well. Numerous programs offered and attended through November including an additional story time and visit from Santa.

As weather gets colder, determination of whether programs will be indoors or outdoors will be made on the day of.

Discussion on book displays throughout children's department and new additions to the children's and teen's collection.

Two high school seniors collaborated the library for their Capstone projects. One has focused on improving participation by teens and one has displayed a mural.

CHAIRMAN'S REPORT

Meeting schedule for 2022 was set with the following dates:

Special Meeting:

January 5, 2022 ~~July 20, 2022~~

Regular Meetings:

February 16, 2022 ~~August 17, 2022~~

March 16, 2022 ~~September 21, 2022~~

April 20, 2022 ~~October 19, 2022~~

May 18, 2022 ~~November 16, 2022~~

June 15, 2022 ~~December 14, 2022~~

July 20, 2022

August 17, 2022

September 21, 2022

October 19, 2022

November 16, 2022

December 14, 2022

OLD BUSINESS:

None

NEW BUSINESS

Sturm attended the CT State Library Advisory Council Planning and Development Digital Navigator Pilot and reported on how it would or would not apply to Oxford Public Library. She also offered suggestions about furthering the library's community outreach, particularly regarding digital access/inequality.

Goumas offered that a career oriented program for teens could also be potentially beneficial.

ADJOURNMENT

Adjourn at 8:04pm

Motion to adjourn: Federowicz; Second: Sturm

Vote: 5-0

Minutes subject to approval at next meeting.

Rr 12/16/2021

22 JAN 10 AM 10:20
TOWN OF OXFORD, CT
Regina A. West
TOWN CLERK