

**AGENDA  
LIBRARY BOARD OF DIRECTORS  
MEETING MINUTES  
WEDNESDAY, MAY 18, 2022  
7:00 PM**

**ROLL CALL**

7:04 pm

In attendance: Goumas, Regan, Federowicz, Sturm, Keating

Also in Attendance: Costigan, Higginson

**ACCEPTANCE OF APRIL MEETING MINUTES**

Motion to accept April Minutes:

Vote: Goumas

Second: Sturm

Abstain: Regan

Vote: 4 - 0

**AUDIENCE OF CITIZENS**

**TREASURER'S REPORT**

Submitted by Goumas

April Totals: Copier: \$53.15; Fines: \$30.99; Lost and Damaged Books: \$6.00. Total: \$90.14.

Grants: Expenditure: \$290.00 for Board Minute Book; total: \$ 6,368.85.

Gift and Bequests total: \$15,372.27.

Motion to accept Treasurer's Report: Federowicz

Second: Regan

Vote: 5 - 0

**DIRECTOR OF MUNICIPAL LIBRARY/MEDIA OPERATIONS REPORT**

Submitted and presented by: Costigan

Continue implementing plan for ARP Humanities Grants for Libraries Award. Hosted some more humanities programs which were well attended and more are scheduled through summer. These have been posted on the ALA website as required.

New logo created and postcard survey mailed. Survey results coming in each day.

Thank you to Superintendent Miller for asking school community to fill out survey.

Costigan attended Board of Finance meeting on April 25 to request transfers. Some were granted but two pertaining to salaries have been tabled. Next meeting to discuss this is May 23. Thank you to Board members Federowicz, Keating, and Goumas for attending with her.

ALA COVID Library Relief Fund grant application submitted. If awarded, funds of \$20,000 would be used on collection development which will be extremely helpful considering book budget has been cut over the years. Should know June 1<sup>st</sup>.

Costigan participated in the Town-Wide Clean-Up put on by the Inland-Wetlands Department.

All full-time staff went to CLA Conference. Summer Reading staff meeting to share highlights from the conference with part-time staff and go over Summer Reading procedures.

Patio opened to public. Looks great with furniture purchased with Everybody Learns Grant Funds. Patrons are complimenting and enjoying this great outdoor space that is accessible to Wi Fi.

ARPA Final Report submitted to the State and marked as complete.

Friends holding a Book/Bake Sale from May 12 thru May 16. Went well. Thank you to Friends officers for all their hard work with this.

Seen steady increase in patrons coming in last ten weeks and are gearing up for summer reading. Meeting with Librarians every couple weeks to make sure they are on track. They have done great job. Summer Reading Packets are ready to print. Discussion with Q & A on transfers, budget, line items.

Funds in Gifts and Bequests donated in Costigan's mother's name of \$1,885.00 - would like to use for outside furniture and plantings.

Motion for funds, not to exceed \$1,000.00, from Gifts and Bequests to be used for furniture and plantings: Goumas

Second: Regan

Vote: 5 – 0

Discussion on flagpole for library property. Quote of \$ 1,125.45 would include 25' fiberglass pole, flag, light and installation as long as no problems when installing.

#### **ADULT SERVICES LIBRARIAN'S REPORT**

Submitted and presented by: Higginson

List of various programs held including poetry and eBay. Tallies of attendees at programs as well as total circulations and new purchases listed.

Higginson attended Ct Library Association Annual conference.

#### **CHILDREN'S LIBRARIAN'S REPORT**

Submitted and presented by: Rivero

Also submitted with report: Summer Reading Packets for each Grade/Age level

Listing of various programs held as well as number of attendees. Some programs included The White Memorial Conservation Center hosting an "Outdoor Discovery" program and some self-directed programs as well.

Discussion on Veteran's group session Higginson attended.

Total circs given.

Superintendent Miller hosted a read-along program during Spring Break – looking to have more during summer months.

Rivero will be visiting Kindergarten classes on May 26 and 27.

Rivero also attended CLA Conference and attended numerous sessions. Will be implementing some ideas from this.

Summer reading packets and calendars are finished.

Friends donated \$500 to assist with Summer Reading Program – thank you to Friends.

#### **CHAIRMAN'S REPORT**

#### **OLD BUSINESS**

#### **NEW BUSINESS**

- **Discussion on Old Library Shelving**

Look into seeing if any libraries/schools would like them – they would need to pick them up. Need to check on insurance for such an endeavor.

#### **ADJOURNMENT**

8:09 pm

Motion to adjourn: Sturm

Second: Vote: Federowicz

Vote: 5 -0

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5/2022