

**Library Board of Director's  
Special Meeting Minutes  
July 15<sup>th</sup>, 2014**

**Roll Call:**

Meeting called to order: 7:02 p.m.

In attendance: Federowicz; Gawitt; Keating; O'Brien; Joncyk.

Also in attendance: Higginson.

**Acceptance of May's Minutes:**

Review for acceptance of May's Meeting Minutes.

Motion to accept May's Meeting Minutes: Joncyk; Second: Gawitt.

Vote: 5-0.

**Audience of Citizens:**

Laurie Abbot,  
President, Friends of the Library in Oxford,  
Oxford, CT

No book sale this coming year for FOLIO.

Ion Bank Award received.

Plaque presented to D'Andrade presented back to library.

Discussion held on new library/referendum.

**Treasurer's Report:**

For June:

Copier: \$20.00; Conscience/Fines: \$20.00; Lost/Damaged Books: \$0.00. Total: \$40.00

Interest accrued in Building Fund of \$.62 for a total of \$10,200.62.

Grants Total: \$6,863.73; Gift/Bequests Total: \$63659.46.

Motion to accept Treasurer's Report: Keating; Second: Joncyk.

Vote: 5-0

**Director's Report:**

Submitted and presented by Higginson for July.

Higginson returned to work after medical leave on June 1<sup>st</sup>; not yet back to full time status.

Adult book discussion held.

Strong estate amended and submitted to courts; approximately \$1.8 million stolen from attorney.

Some funds from scholarship fund, estimated at \$500,000.00, would come back to library project according to Hliva. This still needs finalization from courts.

Building Committee met with Board of Selectmen to ask for approval to move forward with building project. Permission was given. Referendum is expected to be held in November.

2 new staff computers have been installed.

Both toilets, used for library patrons and staff, are leaking. Repair or replacement is needed. Higginson was advised to shut off water, but has yet to hear a response from administration when this will be remedied.

With her report, Higginson also submitted the plans for the new library which was presented by the Building Committee along with the Library's budget for Fiscal Year 2015-2016.

**Children's Librarian Report:**

Submitted by: Martone for June and July.

Presented by: Higginson.

Numerous Super Hero children's themed programs offered including: snacks and treats, book discussions, ukulele and guitar programs, birthday celebration for July 4<sup>th</sup>, story times, and crafts. Outline for Summer Reading Program listed.

Four suggestions were submitted to Library Board regarding instituting Children's Programming Policies.

2 of the 4 have been tentatively approved. However, they are to be with reworded and the final approval may be made by the Board at August's Special Meeting.

**Chairman's Report:**

Board received numerous letters in reference to the Strong estate.

Policy and Procedure Book: Higginson needs to revisit book to make sure information on Bibliomation is correct.

Charter Change is coming up for the town. Changes to the Library Board of Director's can be made at this time by submitting a letter to Selectmen and Charter Committee requesting any changes. Board is interested in 2 alternates for Library Board.

O'Brien questioned by Board on how thing were going with Hliva. She stated 3 out of 4 times when requesting financials for her Board report, she does not get a timely response. She stated there have really been no changes. However, last needed report, she received in timely manner.

**Old Business:**

**New Business:**

Association of Connecticut Libraries would like to receive nominations for talented people.

Board would like to nominate FOLIO to be considered for this award/recognition.

Special Meeting scheduled for August 19<sup>th</sup>, 2015, at 7 P.M.

**Adjournment:**

Motion: Gawitt; Second: Federowicz.

Vote: 5-0.

Time: 9:00 P.M.

Respectfully Submitted by:

K. Anderson-Solicito

JUL 20 AM 10:27  
CT  
K. Anderson-Solicito