

**Library Board of Director's  
Meeting Minutes  
February 18<sup>th</sup>, 2015**

**Roll Call:**

Meeting called to order: 7:02 p.m.  
In attendance: Federowicz; Keating; O'Brien; Gawitt.  
Absent: Briganti; Joncyk.  
Also in attendance: Higginson.

**Acceptance of January's Minutes:**

Review for acceptance of January's Meeting Minutes.  
Motion to Accept January's Meeting Minutes: Gawitt; Second: O'Brien.  
Vote: 4-0.

**Audience of Citizens:**

Laurie Abbot,  
President, Friends of the Library in Oxford,  
Oxford, CT  
Discussion led by Abbot regarding various activities/happenings with FOLIO.  
These include: March 9<sup>th</sup> being set as rescheduled date for Meet and Greet. In April, plaque will be presented as recipient cannot attend date in March. FOLIO approved up to \$3,000.00 towards grant for Surface Pros. FOCL for area libraries, hosted by FOLIO, has been scheduled for April 25<sup>th</sup> in upstairs meeting room. Book sale is all set for May. Current officers are staying on for another year.

**Treasurer's Report:**

Copier: \$91.50; Video/Fines: \$127.50; Lost and Damaged Books: \$19.00. Donation: \$100.00.  
Grants: \$1,158.00, received from State Aid Annual Grant.  
Total Copier, Fines, Lost/Damaged: \$1,248.00.  
Total for Grants; \$6,699.73. Gifts/Bequests: \$63,659.46. Library Building Fund: \$10,200.00.  
Motion: Keating; Second: Federowicz.  
Vote: 4-0.

**Director's Report:**

Submitted and presented by Higginson.

Adult book discussion held.

Planning and Building Committee met to review second draft of rental proposal from Haynes. Agreement shifted to outright purchase of second floor for \$3 million, with condo-style ownership agreement for interior space and maintenance fees.  
Website issues should be resolved and website up and running by next week.  
Interviews for the Children's Librarian Position have started. Looking to make decision by March 18<sup>th</sup> Board of Selectmen's Meeting.  
Review for budget line items was postponed and Higginson will notify Library Board of the new date.

**Children's Librarian Report:**

None Submitted

**Chairman's Report:**

**Old Business:**

Policy and Procedure Book review assignments were delegated as such: Briganti: pages 42-55; Federowicz: pages 70-85; Gawitt: pages 28-41; Joncyk: pages 56-69; Keating: pages 14-27; and O'Brien: pages 1-13. Each Board member to review assigned pages, make changes, if needed, and submit these to Board for approval.

**New Business:**

Association of Connecticut Library Board Handbook received. Each member to read and report on assigned section of handbook.  
Check on expiration dates of Board Members.

**Adjournment:**

Motion: Gawitt; Second: O'Brien.  
Vote: 4-0.  
Time: 8:40 p.m.

Respectfully Submitted by:

K. Solicito

15 FEB 23 PM 2:44  
TOWN CLERK  
TOWN OF WESTPORT, CT  
*APR 15 2023*