

**LIBRARY BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
WEDNESDAY, APRIL 17, 2024
6:15PM – OXFORD PUBLIC LIBRARY**

Call to Order

The meeting was called to order by Chairman Margaret Keating at 6:15pm.

Present: Chairman Margaret Keating, Secretary Lenore Sturm, Treasurer Mark Goumas, Janet Berger, Robbi Costigan, Jessica Zaccagnini, and Robyn Rivero

Absent: Rosemary Harner

Discuss Updated Policies

Presented by Costigan, Rivero, and Zaccagnini.

Goumas requests a Diversity, Equity, and Inclusion (DEI) statement be added to the Mission Statement. Costigan agrees.

Discussion of certain word choices and grammar in various places of the policy.

Discussion of the revised Meeting Room Request Form. Rivero explains that the main change to the form is its format so that it is easier to read and understand.

MOTION:

Janet Berger moved to approve the changes to the Policy and Procedures Manual presented by Costigan, Rivero, and Zaccagnini with minor refinements as discussed, this was seconded by Mark Goumas. All Ayes. Motion carries.

Adjournment

MOTION:

Margaret Keating moved to adjourn the meeting at 8:06pm. This was seconded by Lenore Sturm. All Ayes. Motion carries.

Respectfully submitted, subject to approval

Anna Biewald

Anna Biewald
Clerk

RECEIVED 4/22/2024
AT 1:30pm
M. Smith
Asst. TOWN CLERK