

**Library Board of Director's  
Meeting Minutes  
April 17<sup>th</sup>, 2013**

**Roll Call:**

Meeting called to order: 7:02 p.m.

In attendance: Federowicz; Gawitt; Joncyk; Keating; O'Brien.

Also in attendance: Higginson.

**Acceptance of Minutes:**

Review for acceptance of January's Meeting Minutes:

Motion to Accept January's Meeting Minutes: Gawitt; Second: Keating. Vote: 5-0.

**Audience of Citizens:**

**Treasurer's Report:**

Totals: Copier: \$42.00; Conscience/Fines: \$40.50; Lost/Damaged Books: \$44.94. Grants: \$6059.63; Gifts/Bequests: \$58,654.37.

Motion to Accept Treasurer's Report: Keating; Second: Joncyk. Vote: 5-0.

**Director's Report:**

Months of March and April submitted and presented by: Higginson.

Adult book discussions held.

Friends of Library met and are planning on a book sale during Oxford Day on June 8<sup>th</sup>. Also, they discussed jazz concert and new classes in summer on technology being implemented.

New museum passed added to library for patrons donated by Friends of Library.

Building Committee met in March; discussed presentation of budget request to Board of Finance for additional funds for architect. Funds approved at their meetings and request forwarded to town meeting.

Building committee also met April 1<sup>st</sup> with town meeting on April 8<sup>th</sup>; Funds for \$14,100.00 were approved for funding of the architectural fees.

Special meeting scheduled for April 22<sup>nd</sup>. Timeline submitted with director's report for building of new library.

Library staff will attend CT Library Association conference.

Higginson to attend Book Expo in month of April.

Higginson interested in attending a course on Planning and Design of Public Libraries.

Brought to Library Board's attention a memorandum from Selectman's Office which states:



Any committee or group under Town's name must receive written approval from Board of Selectman or First Selectman for any and all fund raisers prior to event, prior to entering into any contracts or prior to the expenditure of funds for such fund raiser.  
CT Community Foundation Grant Application for \$2,000.00 towards programming for patrons 65 and older being applied for.

**Children's Librarian Report:**

Submitted by: Ciullo; presented by: Higginson.

Various children's activities and crafts held throughout April include: Poetry month themed activities, various arts and crafts, story times, jewelry making, make your own comic strip, and knitting classes for kids and adults. The libraries fifth annual Precious prom was also held in the month of April and a Fiber Arts night to be introduced.

**Chairman's Report:**

Due to recent quorum criteria not being met for past meetings, possible alternates discussed for Library Board.

Reiteration of Policy which states if a Board Member misses 3 meetings in a row, no longer considered a Board Member of the Library.

**Old Business:**

**New Business:**

Library Board's Policy Book to be distributed by sections for members to review and amend if needed.

Executive Board of the Friends of the Library and Library Board of Directors to schedule meeting for discussion on fund raising for new library.

**Adjournment:**

Motion: Gawitt; Second: Joncyk. Vote: 5-0.

Time: 8:31 P.M.

Respectfully Submitted by:

K. Anderson-Solicito

13 APR 22 PM 4:39  
TOWN OF GARDEN CITY, CT  
*Margaret A. West*  
TOWN CLERK