

**Library Board of Director's
Regular Meeting Minutes
November 14th, 2012**

Roll Call:

Meeting called to order: 7:03p.m.

In attendance: Brosiuos; Federowicz; Keating; Joncyk; O'Brien; Gawitt.

Also in attendance: Higginson.

Acceptance of Minutes:

Review for acceptance of September's Meeting Minutes:

Motion to Accept: Federowicz; Second: Brocious. Vote: 5-0.

Abstain: Gawitt.

Audience of Citizens:

Treasurer's Report:

None submitted.

Director's Report:

Submitted and Presented by: Higginson.

Review of October's report as well included:

Both Board of Finance and Board of Selectmen approved expending \$20,000.00 for site engineer for possible new location site.

Applied for Connecticut Community Non-Profit Assistance Initiative for \$10,000.00 with a town match; will let Board know when notified of decision,

Suggestion to Board to meet with John Long from CT Community Foundation to receive input for fundraising.

Community Foundation fund raising training attended.

Friends met and decided to table decision on museum passes until they were given more information.

Holiday Raffle starts November 12th with winners being chosen December 13th.

Possible craft fair in the spring for fundraising discussed.

Attended ILS Steering Committee meeting for Bibliomation and 13 enhancements to Evergreen will be rolled into system as they become available.

Attended User Council Meeting and was determined the estimated budget for next year's consortium service will be \$10,043.72.

Staff meeting discussions included: new scheduled hours and new displays of library items.

New England Library Association conference attended.

Working on the annual State Report of Statistics and will submit at next month's meeting.

Part-time staff's Holiday/Vacation pay is up for debate. Contradictions between what is stated in personnel policy and what was verbally conveyed by Town's Bookkeeper need to be addressed.

November's Report:

Library and Building Committee met and \$4200.00 will complete the initial test site tests needed. Was submitted for approval at Board of Selectman's Meeting where it was passed. Finding will be conveyed to Library Board.

Board of Selectmen appointed Edward V. Gawitt, Jr., of 60 Bowers Hill Road, to the Library Board of Directors at their November 7th meeting.

November's staff meeting will include new cataloguing method (RDA) which will start in March also Evergreen problems and updates.

Library is now signed up for service which lets patrons know about sequels in a series of books. This service is \$30 for year.

Received written response from Selectman and Finance Director regarding part-time staff holiday/vacation benefits which states they are not eligible for such said benefits.

Indicated to part-timers they needed to pursue it further if they were to contest Selectman's directive.

Library's cleaning may now be done by Town Hall and their contractor. Need to clarify this with Administrative Assistant as well as clarify how much this will cost.

Registered for class scheduled for December which will help apply for grants and discover current technologies which can be implemented.

Reminder to the Board of the expiring terms of O'Brien, Brosious, & Joncyk in December.

Children's Librarian Report:

Submitted by: Ciullo; presented by: Higginson.

Review of October's as well included:

Various activities for month of October some of which were: Banned Book week and the First Amendment freedom to read, musical program with songs and instruments, math games, choose your own ending book, Canine Book Buddies, and invent something with recyclable materials.

New to the calendar: Mom's Social Group.

CT Soul Seekers will be on site for a presentation on paranormal activity.

October continues with various story times including the annual Trick-or-Treat story time followed by Trick-or-Treating at Town Hall.

Another monetary donation of \$250.00 for children's programs was given to library.

November's Report:

Several children's activities include:

Yoga, read-aloud/story times, Thanksgiving Treat Contest, Thanksgiving themed Bingo, and Little House on the Prairie marathon.

Also, Mom's Social Group scheduled to meet again, as well as new knitting group to start.

In addition to these activities are Canine Book Buddies and crafts.

Chairman's Report:

Old Business:

Fund raising needs committee: place signage in library for volunteers.

New Business:

Vote to appoint O'Brien as Treasurer: Yeas: 5: Nays: 0. Vote: 5-0.

Location for December's meeting yet to be determined.

New library will include a wall for donors.

Purchased bricks (in storage and in patio at existing library) will be brought to new library.

Party affiliations brought into question with new 3 new Board members in past year.

Each member stated:

O'Brien: Independent; Federowicz: Republican; Brosious: Democrat; Keating: Unaffiliated;

Gawitt: Independent; Joncyk: Democrat.

Adjournment:

Motion: Joncyk; Second: Gawitt. Vote: 6-0.

Time: 9:18 p.m.

12 NOV 16 PM 4:07
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK

Respectfully Submitted by:

K. Anderson-Solicito