

**Library Board of Director's  
Meeting Minutes  
November 20<sup>th</sup>, 2013**

**Roll Call:**

Meeting Called to order:

Time: 7:00 p.m.

Location: Oxford Public Library

In attendance: Gawitt; O'Brien; Keating; Joncyk; Brosious.

Absent: Federowicz.

Also in attendance: Higginson.

**Acceptance of October's 2013 Minutes:**

Motion: Keating; Second: Joncyk.

Vote: 4-0.

Abstain: Brosious.

**Audience of Citizens:**

None

**Treasurer's Report:**

Submitted and presented by O'Brien:

Copier: \$45.00; Video: zero; Fines: \$90.00; Lost and Damaged Books: \$41.49. Grants total: no change: \$7,683.73; Gifts/Bequests: no change: \$60,730.36; Library Building Fund: no change: \$200.00.

Motion to accept Treasurer's report: Gawitt; Second: Brosious.

Vote: 5-0.

**Director's Report:**

Planning and Building Committee met and discussed non-signing of grant application and the 9760 sq. ft. plan with architects to make it more functional. Next meeting scheduled for December 2<sup>nd</sup>, 2013.

Friends of the Library met to discuss possible book sale in near future which led to request to refuse all material donations at this time as there is no storage.

Most officers of the Friends will not resume positions during next terms so election of officers will be held.

January's meeting will hold an open house to recruit new members for the Friends of the Library. Raffle ticket sales will continue until December 16<sup>th</sup>, 2013.

Some donations received after raffle started will be held for possible spring raffle.  
Talks with the family of Lily Brooks to discuss monies received in honor of Lily to decide on where/what said monies will be used for.  
Annual statistical report completed and submitted.  
Higginson asking Board for her to get information on copier which can also scan, fax, and make color copies for patrons.  
Adult book discussion held in November.

### **Children's Report:**

Submitted by Ciullo; presented by Higginson:  
Various activities for children offered including:  
T-shirt printing, craft days, book clubs/talks, write your own choose-your-ending book, an anti-bullying event, and Sound Bingo.  
Ciullo will be heading to the middle school to the after school book club in December. First official meeting will be at the library for kids to obtain library cards.

### **Chairman's Report:**

In regards to new software for library staff, all staff should be knowledgeable.  
Look into signage in front of Center School for Friends of the Library as well as the Holiday Raffle.

### **Old Business:**

Revisit at next meeting with Federowicz regarding camera in library.

### **New Business:**

### **Adjournment:**

Motion to Adjourn: Gawitt; Second: Keating.  
Vote: 5-0  
Time: 7:55 p.m.

13 NOV 22 PM 4:01  
TOWN OF STAMFORD, CT  
*Margaret A. West*  
TOWN CLERK

Respectfully Submitted by:

K. Solicito