

**Library Board of Director's  
Special Meeting Minutes  
August 5th, 2013**

**Roll Call:**

Meeting Called to order:

Time: 4:05 p.m.

Location: Meeting Room, Oxford Town Hall

In attendance: Federowicz; O'Brien; Joncyk; Keating.

Also in attendance: Higginson.

**Acceptance of July 2013 minutes:**

Motion: Federowicz; Second: Keating.

Vote: 4-0.

**Acceptance of Long Range Plans**

Motion to accept Long Range Plans with following changes:

Omit Climate Control: no separate controls; heaters or fans if needed.

Changes in Present and Future Library Space as submitted.

Motion: Federowicz; Second: Keating.

Vote 4-0.

**Acceptance of Policies and Procedures**

Motion to accept Policies and Procedures with following changes:

Add Job Description for Circulation Clerks; add E-reader Loan Periods and Policies as well as fix typographical errors.

Motion: Keating; Second: Joncyk.

Vote: 4-0.

**Chairman's Report:**

Possible Ordinance Change for 2 alternates on Library Board of Director's.

**Old Business**

**Adjournment:**

Motion to Adjourn: Keating; Second: Joncyk.

Vote: 4-0

Time: 5:40 p.m.

Respectfully Submitted by:

K. Anderson-Solicito

13 AUG - 7 PM 2:44  
TOWN OF OXFORD, CT  
*Cheryl A. West*  
TOWN CLERK