

Oxford Library Board of Director's
Regular Meeting
January 13th, 2015

Roll Call

Meeting called to order: 7:05 P.M.

In Attendance: Keating; Federowicz; Briganti; O'Brien; Gawitt.

Also in attendance: Higginson.

Acceptance of December Meeting Minutes

Review for acceptance of December Meeting Minutes.

Motion to accept December Meeting Minutes: Briganti ; Second: O'Brien.

Abstain: Gawitt.

Vote: 4-0.

Audience of Citizens

Treasurer's Report

Submitted and presented by: O'Brien.

Requested numbers from Hliva for this meeting on January 8th by O'Brien; no numbers received. Report reflects deposits only.

Copier: \$45.00; Fines: \$35.00; Lost and Damaged Books: \$0.00; Gift/Bequests: \$100.00. Total: \$180.00.

Motion to accept Treasurer's Report: Briganti ; Second: Keating.

Vote: 5-0.

Annual Budget

Annual budget presented include a 2.5% increase for Union positions in proposed budget.

Discussion on line items as each is presented.

Edit Civic Activities to reflect percentage.

Change requested amount to \$825.00 for Clerk-Contracted Service and state average hours per month and mileage.

Dues for ACLB not in requested amount for Dues line item; add to total \$100.00.

Change wording in Facility Maintenance line item.

Motion for Annual Budget to be submitted with corrections stated tonight: Gawitt; Second: Briganti.

Vote: 5-0.

Director's Report

Director's Report submitted and presented by: Higginson.

Adult Book discussion will be held.

Total of Friends Holiday Fundraiser came to \$1673.00.

Friends will be working with Rad Art to do another art contest for students in the spring.

Building Committee met informally due to lack of a quorum. Discussion ensued on surveying the site as well as moving the building for the septic system.

Two top candidates will be coming in with other staff members and second interviews will be done.

Higginson's will make decision for candidate by Friday, January 15th. Candidate needs to be approved at Selectmen's meeting on January 20th.

Children's Librarian Report

Children's Librarian Report submitted by Rivero; presented by Higginson.

Multiple activities being implemented in the month of January include: Chess club, musical mornings, Show and Tell Story Time, Science Snoopers, Junior Friends meeting, and Teen Homework Night.

Rivero attended the American Library Association Midwinter Meeting and Exhibits and came back with many ideas and resources.

Rivero submitted calendar of events for January as well as a copy of the picture from Voices with Santa and Mrs. Claus in their visit to the library.

Board thanked Director and Children's Librarian for their reports.

Chairman's Report

In October each year, going forward, Board would like to send out to whole of Library Board, expenses which will be coming due. These include, but are not limited to, donation for Friends Holiday Fundraiser, lunch/breakfast for library staff, December's dinner meeting, etc.

Board would like all of Library Board to send an email to Board of Selectmen/woman, Thursday, January 14th, reminding them to sign contract for architect for new library building.

Hliva will be notified by email, all upcoming meeting dates for 2016, and be asked to send financials to O'Brien each month one week before scheduled Library Board Meeting.

Old Business

Discussion on Strong Estate Monies, new library building, and possible name/s for new library.

Question if Strong Estate monies are or will be one of the Library Board of Director's line items.

Question on if there was any discussion on Board's decision for not changing September's Minutes.

New Business

Information on caterers for celebratory meeting given by O'Brien. Most are in area and not much difference in pricing.

Discussion with Friends to set date for this.

Board has requested from Higginson, work schedule of library staff starting this month and going forward, to see how it will/does pertain to new library staffing schedule/s.

Adjournment

Time: 9:05 P.M.

Motion to adjourn: Gawitt: Second: Federowicz.

Vote: 5-0.

Minutes subject to approval at next meeting.

Respectfully Submitted by:

K. Solicito

16 JAN 14 AM 11:21
TOWN OF OXFORD, CT
August A. West
TOWN CLERK