

**Library Planning and Building Committee  
Special Meeting Minutes  
Monday Oct. 20, 2014 – 7:00 PM  
Oxford Town Hall**

**Members Present:** Chair George Mitchell, Robert Farnum, Alcyne Lyon, Jim Nicolari, Jim Westgate

**Members Absent:** Leslie Alexander, Jim Nicolari Barry Schiff

**Alternates Present:**

**Alternates Absent:** David McKane, Dawn Zdru

**Board Liaisons Present:** Dawn Higginson

**Consultants Present:** none

**Recording Secretary:** Faith Williams

**Meeting Called to Order** at 7:00 PM at Oxford Town Hall by Chair G. Mitchell, followed by roll call.

**Audience of Citizens I:** none

**Acceptance of Minutes:** motion to approve minutes of Regular Meeting Sept. 8, 2014 was made by R. Farnum, seconded by J. Westgate. **Aye:** A. Lyon, R. Farnum, G. Mitchell, J. Westgate. **Abstain:** J. Nicolari. Motion carried.

**Project Update:** Chair G. Mitchell updated committee on Haynes project proposals. Conceptual drawings of the Oxford Towne Center project were reviewed; as part of Phase II, a proposed library space could be included. Several conceptual designs were provided by Haynes. Discussion included but was not limited to the proposed 10,000 sf possible layouts, pros and cons of a lease; space for the Friends of the Library; architectural firms; and need for cost analysis of leased space vs. owned space.

**Motion:** To pursue detailed Haynes project costs and layouts of the Oxford Towne Center Library was made by R. Farnum; seconded by J. Nicolari. All Aye; Motion passed.

**Audience of Citizens II:** none

7:29 pm J. Westgate motioned to adjourn; J. Nicolari seconded. All Aye.

Respectfully submitted,

*Faith Williams*

Faith Williams, Recording Secretary  
Minutes Subject to Approval

14 OCT 22 PM 1:14  
TOWN OF MILFORD, CT  
*Margaret A. West*  
TOWN CLERK