

**Library Planning and Building Committee
Special Meeting Minutes
Monday Nov. 9, 2015 – 7:00 PM
Oxford Town Hall**

Members Present: Chair George Mitchell, Robert Farnum, Jim Nicolari, Barry Schiff, Jim Westgate

Members Absent: Alcyne Lyon

Alternates Present:

Alternates Absent: David McKane, Dawn Zdru

Board Liaisons Present: Dawn Higginson

Recording Secretary: Faith Williams

Meeting Called to Order at 7:00 PM at Oxford Town Hall by G. Mitchell, followed by roll call.

Motion to Amend Agenda to include nomination of Secretary made by B. Schiff, seconded by R. Farnum. All aye; motion passed.

Project Update: the referendum question passed at the Nov. 3, 2015 town vote. Chair G. Mitchell has communicated with town officials on starting the next steps. Bryan Nesteriak, Town Engineer, will need to be contacted to review current specs and advise on next steps for bidding process to be in compliance with town charter. R. Farnum will contact him to start on that process and invite him to regular meeting on Dec. 7 or a special meeting as needed. G. Mitchell will work with Jim Hilva to review bidding processes and town charter compliance. Other discussion included review of number of committee members and absence of alternate members.

Selectman G. Temple joined the meeting to congratulate the committee on its hard work and dedication to the project. He gave the names of Mary Kennedy, Miriam Strong, and James Hanneken as members of the town who were closely involved with the library and the town over the years as possible honorees in the new building.

Motion to elect Jim Nicolari as secretary was made by R. Farnum, seconded by B. Schiff. All aye; motion passed.

7:42 pm R. Farnum motioned to adjourn; B. Schiff seconded. All Aye.

Respectfully submitted,

Faith Williams

Faith Williams, Recording Secretary
Minutes Subject to Approval

15 NOV 12 PM 4:10
TOWN CLERK
Shirley A. West