

**Library Planning and Building Committee  
Special Meeting Minutes  
April 25, 2016 – 7:00 PM  
Oxford Town Hall**

**Members Present:** Chair George Mitchell, Robert Farnum, Jim Nicolari, Barry Schiff, Jim Westgate

**Members Absent:** Alcyne Lyon

**Alternates Present:**

**Alternates Absent:** David McKane, Dawn Zdru

**Board Liaisons Present:** Dawn Higginson

**Consultants Present:** Bryan Nesteriak, Town Engineer; Michael Tribe, Peter Gisolfi Associates

**Recording Secretary:** Faith Williams

**Meeting Called to Order** at 7:00 PM at Oxford Town Hall by G. Mitchell, followed by roll call. Meeting attendees also included town officials from Planning and Zoning, Inland/Wetlands, Building Department, Library Board of Directors, Board of Selectmen, Board of Finance, Oxford Police Department.

**Architectural Presentation:** review of work completed by B&B Engineering and the landscape architect was presented, with description of overall site plan, grading plan, retention plan, and tree plan. Architect Michael Tribe reviewed the floor plan, roof plan, elevations, building systems under review, mechanical engineering systems (2 boilers, outside condensers, 2,000 gallon propane tank), option for elevator and shaft should full basement option be utilized. Discussion items with town officials included but not limited to ADA compliance, size of basement, courtyard contours and exits, distance from playground and mode of travel between the areas, value of propane over oil for heating, roofing options, siding options, test pits and borings at site, and review of security items with Sgt. Semoski. Architect expects they are a week away from submittal for estimating and will have revised cost estimates, with alternates, in three weeks.

Committee will cancel Regular Meeting May 2 and schedule Special Meeting May 16.

**Audience of Citizens I:** none

8:10 pm B. Schiff motioned to adjourn; R. Farnum seconded. All Aye.

Respectfully submitted,

*Faith Williams*

Faith Williams, Recording Secretary  
Minutes Subject to Approval

16 APR 26 PM 1:32  
TOWN OF OXFORD, CT  
*George Mitchell*  
TOWN CLERK