

**Library Planning and Building Committee
Special Meeting Minutes
July 30, 2012 - 7:00 PM
Oxford Town Hall**

Members Present: Chair George Mitchell, Jim Nicolari, Alcyne Lyon, Jim Westgate

Members Absent: Leslie Alexander, Robert Farnum, Barry Schiff

Alternates Present:

Alternates Absent: David McKane, Dawn Zdru

Board Liaisons Present: Dawn Higginson, Oxford Library

Board Liaisons Absent:

Recording Secretary: Faith Williams

Meeting Called to Order at 7:05 PM at Oxford Town Hall by Chair G. Mitchell, followed by roll call.

Review of Architectural Bid: Chair Mitchell informed committee of Board of Library Directors Meeting held July 23, 2012. First Selectman Temple was present; discussion centered on dates for a joint Board of Selectman/Board of Finance meeting to approve budget for architectural plans. Chair Mitchell has been in contact with Peter Gisolfi Associates and confirmed bid is still accurate and received a new timeline based on an October 2012 start. J. Westgate noted the only people we have not heard from is anyone against building the library; need to be aware of those issues so they can be addressed. J. Nicolari will update the fiscal impact study and have it ready for the approved PowerPoint presentation to the Board of Selectman/Board of Finance.

Board of Finance/Board of Selectman Update: D. Higginson will provide three dates to Board of Selectman's office: Monday August 27, Thursday August 30, and Monday September 10, 2012.

Audience of Citizens:

Dianne Martines, 93 Trefoil Road, asked if the fiscal impact worksheet would include operating budget; Chair Mitchell outlined the process of getting funds for the architect to create the building specs and anticipated costs for the actual building and operating budget of proposed facility.

Dorothy DeBisschop, 234 Chestnut Tree Hill Road, asked if the square footage would be in line with the Washington report; Chair Mitchell indicated that was the intention with a proposed 5-6M building, acknowledging that budget constraints may lead to a modular approach to add on in the future.

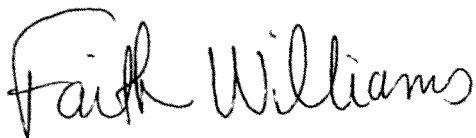
Bill Federowicz, 16 Middlefield Rd., asked about the use of plans after the architect has completed them; Chair Mitchell confirmed there is no time limit to their use, but would have to be reviewed for any regulation changes if they were not used in a timely fashion. J. Westgate noted the plans are owned by the architect but the Town of Oxford would have exclusive use of the plan.

Al Kosa, 15 White Gate Road, asked about the location of the proposed building, Chair Mitchell confirmed that the Great Oak Road property has been chosen as the location.

Ed Gawitt, 60 Bowers Hill Road, noted the waste of space in the Southbury library; D. Higginson noted the staff works with the architect to provide space for needed areas. In the case of the Southbury Library, some staff recommendations seemed to be overruled by other boards. Chair Mitchell noted the budget will help focus the building's function and space.

7:27 pm J. Nicolari motioned to adjourn; J. Westgate seconded. All Aye.

Respectfully submitted,



Faith Williams, Recording Secretary

Minutes Subject to Approval

12 JUL 31 PM 2:18
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK