

**Library Planning and Building Committee  
Special Meeting Minutes  
Sept. 18, 2012 - 7:00 PM  
Oxford Town Hall**

Members Present: Chair George Mitchell, Leslie Alexander, Robert Farnum, Barry Schiff, Jim Westgate  
Members Absent: Alcyne Lyon, Jim Nicolari

Alternates Present: Dawn Zdru  
Alternates Absent: David McKane

Board Liaisons Present: Dawn Higginson, Oxford Library

Recording Secretary: Faith Williams

Board of Selectmen: First Selectman G. Temple, Selectman J. Haney  
Board of Finance: Chair L. Ferrillo, J. Kiley, R. Burke, R. DeBisschop, T. Kelly, N. Schmidt

**Meeting Called to Order** at 7:06 PM at Oxford Town Hall by Chair G. Mitchell, followed by roll call.

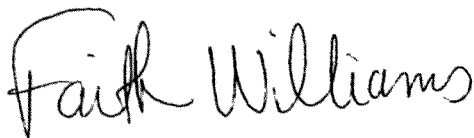
Chair G. Mitchell thanked the members of the Board of Selectmen and Board of Finance for attending the joint meeting and reviewed the PowerPoint presentation of the Oxford Library Building Project. During the presentation, discussion points by the LPBC, Board of Selectmen, and Board of Finance members included, but were not limited to:

- history of project, charge of committee, expectation of anticipated costs
- possible locations reviewed by LPBC
- timeline review
- fiscal impact study for construction and operating costs
- current library usage compared to state averages and anticipated usage
- addressing the needs of a 21<sup>st</sup> century library: technology, Oxford Long Range Plan, state guidelines
- possible alternate building plan as presented by Selectman J. Haney at 10,000 sf
- referendum issues: what figure would pass, comparisons to Southbury's issues
- overall town budget and upcoming needs of town
- library acting as Learning Center, Community Center, Town Meeting Space
- need for engineering reports to determine feasibility of site

Selectman G. Temple stated he was comfortable supporting a 2.1M bond and would amend Board of Selectmen's Agenda for 9/19/12 meeting to include a request for \$20,000 for engineering at the site to be made to the Board of Finance. Board of Finance Chair L. Ferrillo indicated the issue would be addressed at Board of Finance Meeting 9/24/12.

8:38 pm L. Alexander motioned to adjourn; B. Schiff seconded. All Aye.

Respectfully submitted,



Faith Williams, Recording Secretary  
Minutes Subject to Approval

12 SEP 20 PM 1:47  
TOWN CLERK  
C. H. ...  
TOWN CLERK