

Library Planning and Building Committee
Special Meeting Minutes
Jt. Meeting – Board of Selectmen
Monday April 7, 2014 – 7:00 PM
Oxford Town Hall

Members Present: Chair George Mitchell, Leslie Alexander, Robert Farnum, Jim Nicolari, Barry Schiff, Jim Westgate

Members Absent: Alcyne Lyon

Alternates Present:

Alternates Absent: David McKane, Dawn Zdru

Consultants Present: Michael Tribe, Peter Gisolfi & Associates

Board of Selectmen Present: George Temple, Jeff Haney

Recording Secretary: Faith Williams

Meeting Called to Order at 7:20 PM at Oxford Town Hall/Library by Chair G. Mitchell, followed by roll call.

Discussion with Board of Selectman: Selectman G. Temple updated committee on probate hearing date of April 9, 2014 for Miriam Strong estate. Chair G. Mitchell distributed copies of packet (Oxford Library Building Project Update March 2014- copy on file in Town Clerk's office). After review of packet, discussion between BOS and Committee included, but was not limited to: costs on specific line items in proposed budget; project management; LEED requirements and impact on costs; resources used in obtaining projected costs; site work and parking lot; decisions made on layout/design that impact operational costs, including staffing; outdoor terrace as children's program space; funds needed for detailed construction documents; and committee's attempts to address needs of town within the budget/square footage constraints given. Selectman J. Haney, while supporting the project, would like more information on the specifics used to obtain the estimates, with an eye to look at materials suggested, to possibly reduce costs with alternate materials. Chair G. Mitchell will provide information from Peter Gisolfi Associates for review. Selectman G. Temple endorsed the project and will place approval of

project on April 16, 2014 Board of Selectmen Agenda. On approval of BOS, it will be forwarded to Board of Finance (next regular meeting date is April 28, 2014) for next step in process. A mid-June referendum date is possible.

8:45 pm L. Alexander motioned to adjourn; J. Westgate seconded. All Aye.

Respectfully submitted,



Faith Williams, Recording Secretary
Minutes Subject to Approval

14 APR -9 PM 4:18
TOWN OF GILFORD, CT
Margaret A. West
TOWN CLERK