



TOWN OF OXFORD
Oxford Main Street Project Committee
S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298
(203) 888-2543

REGULAR MEETING MINUTES

Tuesday October 10, 2023
12:30 p.m.

Present: Jeff Luff, Helen Leung, Mary Beth Nelson, Tony Sanangelo, Jim Sanders, Pat Cocchiarella,
Chrissy Kimball
Public: Karen Cook

Call to Order

The meeting was called to order at 12:32 pm by Chairman Jeff Luff and the Pledge of Allegiance was recited.

Acceptance of Minutes

Jim Sanders made a motion to accept the Minutes of the 9/12/2023 OMSP Meeting. Seconded by Tony Sanangelo. All ayes. Motion passed.

Amendment of the Agenda

None

New Business

a. OMSP Phase 1B – Update

Jeff Luff stated that we are still waiting for B&B Engineering to complete the drawings and prepare the cost estimates. The project is expected to cost around 480,000 which is less than the amount of the grant. The Town has previously approved a match of \$92,000. Jeff will verify its status. The grant requires a 20% match.

Audience of Citizens

None

501(C)3 Committee Report as reported by Tony Sanangelo, Chairman OMSP 501(c)3

1. A meeting was held last month.
2. Jim stated: Additional bricks sold: 3 large and 10 small
3. Mary Beth stated that fire department having issues with ordering bricks online. Website does not show sample of brick with engraving. The vendor does not provided this.
4. Tom Haynes is excited about the sidewalk being built to connect to Quarry Walk. A lot of new residents moving in. Tony will bring more tri-folds and brick flyers for distribution to the residents

5. Tony asked about the 501(c)3 remaining grant funds. Jeff stated there are no funds remaining, all the money has been spent and accounted for. Jeff will forward detailed accounting to Tony and Chrissy.
6. Tony inquired if there was a way to get a "hits" count for OMSP on the Town website. Jeff did not think that was possible
7. A suggestion was made to forward the brick fundraiser link to all the online Oxford groups to share on their sites
8. Mary Beth suggested a drone image of OMSP to be shared on the website. Jeff has someone who can do this.
9. Jim stated that 501.c.3 would like to spend some funds to update the OMSP website. Move the site from WordPress to Square Space. Jim has trouble updating or editing the existing website. Three people will have administrator access: Jim Sanders, Chrissy Kimball, and Jeff Luff. The OMSP 501.c.3 would be able to update the website without requesting permission from the OMSP Committee. Jeff stated that if there are remaining funds in the OMSP Committee account, it can be used to pay for updating the website.

Mary Beth made a motion to provide funds to update the website and grant website administrator access to the 501.c.3. Motion seconded by Pat. All ayes. Motion carries.

10. Jim stated that they need a cost estimate for the additional trails and foot bridge over Little River. Jeff stated that Joe Lanier can provide a cost estimate. Pat suggested a pre-fab bridge. Once the 501.c.3 has an estimate, they can apply for grant funding. Possible grantors include: the Matthies Foundation, Valley Community Foundation, and the Lions Club

Adjournment

Pat moved to adjourn the meeting. Motion was seconded by Tony. All ayes. Motion carries.
Meeting adjourned at 1:05 pm.

Respectfully submitted and subject to approval,

Jeff Luff

OMSP Chairman

TOWN OF OXFORD, CT
Chrissy Kimball
TOWN CLERK

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