



Town of Oxford
S.B. Church Memorial Town Hall
486 Oxford Road
Oxford, CT 06478-1298
Phone: (203) 888-2543

Oxford Main Street Project Committee
Regular Meeting
Tuesday, May 14, 2019
12:30 PM - Hearing Room

The meeting was called to order by Chairman Kathleen O'Neil at 12:30 PM, and the Pledge of Allegiance was recited.

Present: Chairman Kathleen O'Neil, Vice Chairman Tony SanAngelo, Kathy Johnson, Tanya Carver, Mary LoPresti, Robbi Costigan, Pat Cocchiarella, Chrissy Kimball

Absent: Andrew McGeever

Also Present: Ernest Ludwig (Trout Unlimited), Michael Horbal (Trout Unlimited), Scott Flaherty (Selectman), Kristyn Rosa (Administrative Assistant to the First Selectman)

ACCEPTANCE OF MINUTES

MOTION:

Tanya Carver moved to approve the April 23, 2019 Regular Meeting minutes as presented. This was seconded by Robbi Costigan. 8 Ayes. 1 Abstain. Motion carries.

AMENDMENTS TO THE AGENDA

None.

AUDIENCE OF CITIZENS

None.

OLD BUSINESS

1. RFQ/RFP

The pre-bid meeting with the three landscape companies was held on April 30, 2019 at 9:30 AM at the Oxford Baking Company. All three companies indicated that it may be impossible to hand pick different plants during the clean up. The

three companies were Distinctive Tree, Northeast Horticultural Services and Southbury Tree Company. The companies will be vetted by the State of CT.

2. Thule Volunteer Day

Thule Group Volunteer Day is scheduled for Friday, May 17, 2019. Rain is predicted, but it is anticipated that day will proceed as planned unless there are torrential downpours. Lunch will be at 12:00 PM at the Oxford Baking Company, and the work within the preserve will last until 4:30 PM. Everything is set for the day: lunch, police, public works, porta potty rental, cones. Chairman Kathleen O'Neil asked that committee members attend the volunteer day at 12:00 PM if they are able.

3. TA Set-Aside

The final application for the TA Set-Aside grant has been submitted. Grant money will not be allocated for one (1) to two (2) years. The grant will accommodate eight (8)- foot wide sidewalks from the Oxford Town Hall to Riggs Street, and from Riggs Street to Quarry Walk. Chairman Kathleen O'Neil and Robbi Costigan attended the Naugatuck River Greenway meeting and NVCOG meeting. Robbi Costigan explained to the OMSP committee members that the grant is competitive. There are five (5) projects submitted from towns within NVCOG. The projects will be reviewed and prioritized. The guidelines for this grant are in alignment with the OMSP project requirements.

4. Donation Tiers

Andrew McGeever was unable to join the OMSP committee for this meeting. He is working on the donation tiers for OMSP. Chairman Kathleen O'Neil stated that she would like to see the fundraising accomplished through the non-profit corporation. Any monies outside of grants to fund the OMSP project phases will go to the 501(c)(3). It was suggested that companies can sponsor nature preserve bridges, among other things. Objectives will be designed for the businesses to determine what benefit(s) the businesses will receive for their contributions.

5. Fundraising and publicity dates

OMSP will participate at the PCRC/Haynes event on June 9, 2019. OMSP will have a table at the event. OMSP brochures and posters will be displayed. The non-profit corporation will contact businesses and organizations in the area for fundraising purposes. OMSP will also make a 20-minute presentation at the Oxford Economic Development Commission meeting with businesses on June 19, 2019.

6. P.O. Box renewal and bill

The mailbox has been renewed. All stationary and e-mails will use the P.O. Box for correspondence. The mailbox is for the non-profit corporation only. The cost of the box is \$76.00.

MOTION:

Kathy Johnson moved to approve the payment of \$76.00 for the P.O. Box. This was seconded by Chrissy Kimball. All Ayes. Motion carries.

NEW BUSINESS

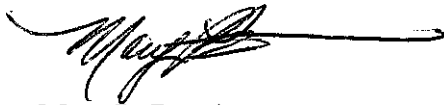
None.

ADJOURNMENT

MOTION:

Kathy Johnson moved to adjourn the meeting at 1:15 PM. This was seconded by Chrissy Kimball. All Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti
OMSP Committee Member

19 MAY 20 AM 10:01
TOWN OF OXFORD, CT
Christy Kimball
TOWN CLERK