



TOWN OF OXFORD

Oxford Main Street Project Committee
S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298
(203) 888-2543

REGULAR MEETING MINUTES

Tuesday May 10, 2022
12:30 p.m.

Present: Jeff Luff, Helen Leung, Pat Cocchiarella, Tony Sanangelo, Jim Sanders & Mary Beth Nelson
Absent: Chrissy Kimball & Tanya Carver

Call to Order

The meeting was called to order at 12:30 p.m. by Chairman Jeff Luff and the Pledge of Allegiance was recited.

Acceptance of Minutes

2/8/2022 Regular Meeting

Helen moved to approve the 2/8/2022 minutes as presented. Motion was seconded by Tony. All ayes. Motion carries.

Amendment of the Agenda

None

New Business

a. Tri-fold and FAQs page

The **Tri-fold** is up on the Google drive. All members have one week to do a final review before it goes to print in one week. Tony stated that he will get a quote from Arrow and the 501(c)3 can pay for the printing.

FAQs Mary Beth and Helen to do a final review of the draft. Jeff would like it ready to be posted online before the next meeting

b. OMSP Phase 1A - South Sidewalk Project status

The Town has issued a demand to Grasso to complete the punch list and close out the project within 4 days. A response was received from the contractor today acknowledging receipt and agreement to do the remaining work

c. OMSP Phase 1B – Little River Nature Preserve Trail, bridge over Little River & North Sidewalk

Town was recently awarded \$489,621 from the Connecticut Connectivity Grant Program. The Town Engineer is currently working on the final design and engineering of the project, which requires funder approval prior to release of grant funds to the Town.

d. OMSP Phase 2 – Multiuse Trail from Dutton Road to Quarry Walk

A funding request was submitted to Senator Chris Murphy FY2023 Congressionally Directed Spending. The project is estimated to cost \$4,250,000 with a required match of 20%. The cost estimate was derived from the Oxford Route 67 Alternative Transportation Study – Final Report, as prepared by TranSystems and available for viewing on the town website:

<https://nvcogct.gov/wp-content/uploads/2021/12/Oxford-Route-67-ATP-Final-Report.pdf>

e. Fitness Trail Concept – Jeff had a discussion with the First Selectman's Office regarding a new concept of adding exercise stations along the OMSP. Each station could potentially be sponsored by a local vendor/company. Outdoor equipment would be weather resistant and include signage to provide examples of possible bodyweight exercises.

f. Treasurer Report

- i. Board of Selectmen approved the request for approximately \$92,000 of funds to pay for the engineering and design of OMSP Phase II (Dutton Road to Quarry Walk) to make the project shovel-ready for future grant applications
- ii. Application has been submitted to Oxford Community Support Committee for \$10,000

Audience of Citizens (items not on the Agenda)

- Jim asked about the shattered glass along the trail where the light pole was damaged. Helen stated that the contractor will be returning to finish the punchlist for Phase 1A by the end of the month. Area should be cleaned up by then.
- Jim suggested that a bike pump would be a good addition to the multi-use trail. He has seen them along other trails

501(C)3 Committee Report as reported by Tony Sanangelo, Chairman OMSP 501(c)3

- The brick fundraiser is up and running. Minimum of 15 bricks sold for delivery. Sale announced on Facebook. Town has agreed for delivery of brick directly to site of installation. Jeff has someone who is able to install.
- Andrew Rose will handle the sale of the memorial plaques for the benches.
- Volunteers who want to work on the trail are covered under the Town's general liability insurance
- Volunteers are required to complete a waiver
- Jim will forward waiver approved by 501 (c) 3 to Helen. Helen will forward to Town Attorney for review and approval.

Other Business (Any other items the Committee deems necessary for discussion)

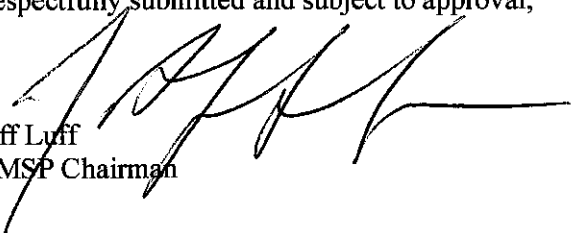
None

Adjournment

Pat moved to adjourn the meeting. Motion was seconded by Tony. All Ayes. Motion carries. Meeting adjourned at 1:15 PM.

Respectfully submitted and subject to approval,

Jeff Luff
OMSP Chairman



22 MAY 23 PM 2:45
TOWN OF OXFORD, CT
Cynthia A. West
TOWN CLERK