

# OXFORD Ambulance Association

Board of Directors Meeting  
July 12, 2018 7:00 p.m.  
OAA Headquarters

## MEETING MINUTES

The meeting was opened at 7:20 pm by the Chairman.

Present were members Ed Hardy, Maddie Dodson, Virginia Calcagni, James Ernst, Robert DeBisschop

### Audience

1. There were no comments from the audience.

### Old Business

1. May 5, 2018 Meeting Minutes: The minutes were reviewed. A motion was made by Ed, seconded by Virginia, to approve the minutes as written. The motion passed 5 to 0.
2. Current Budget: Madalene provided a report that the Town budget items are within anticipated expenditures with the exception of facility maintenance and oxygen supplies. She will be submitting requested transfers as needed.
3. 2018-19 Town Budget Request: OAA request with the \$10,000.00 cut from the Contracted Services-Labor line item was approved at the Town budget referendum..
4. 2018-19 Town Capital Request: There is \$40,000.00 earmarked for a replacement fly car. Madelene has a request prepared for a Ford Explorer to be submitted this month.

### New Business

1. The new 2017 ambulance (J50) has been plagued with engine problems associated with high idle. It has been back to the supplier (Gabriella) several times without correction. They will take it back for a total engine overhaul that will take at least 2 weeks. The State has approved adding the third ambulance to the fleet. OAA has put the old ambulance (J30) back in service. Madelene has submitted budget transfers and additional fund requests (estimated at \$10,000.00) as a necessary emergency expenditure to cover the costs.
2. A fall Training program is being planned. The current summer day-time class has a total 26 people registered and is working well. The fall program being led by Mike Aiello was approved on a motion by Ed, seconded by James, 5 to 0.
3. Mike submitted a letter of resignation from the Board of Directors, citing his employment as a limiting factor. Based on his overall employment responsibilities, a motion was made by Ed, seconded by Maddie to change his title to Assistant Director of Administration; approved 5-0.
4. Employee Medical Insurance: New rates have been confirmed for coverage beginning August 1, 2018. The rates for individuals and families have gone up slightly but within our budget structure.
5. The Corp requested the purchase of 2 sofas as replacement for general use and painting of the walls. Ed made a motion to approve an expenditure up to \$4,000, seconded by Maddie and passed 5 to 0.
6. The Corp leadership is planning a picnic on July 29 at the Jackson Cove pavilion.

### Adjournment:

1. The meeting adjourned at 7:50 on a motion by Maddie, seconded by Virginia and approved 5-0.

Submitted Subject to Approval

*Robert DeBisschop*

Robert DeBisschop, Chairman  
Oxford Ambulance Association

TOWN CLERK

JUL 23 PM 1:07  
TOWN OF OXFORD, CT  
Approved by Clerk