

Oxford High School Fields Committee

Meeting Minutes

March 18, 2013

7:00 PM

CALL TO ORDER

Chairman Todd Romagna called to order the March 18, 2013 Special Meeting of the OHS Fields Committee at 7:15 PM.

ROLL CALL

Present: Todd Romagna, Nona Baker, Alana Flach, Dawn Krassner and Chad Twombly.

Also Present: Brian Nesteriak, Clerk of the Works.

Not Present: Mark Adams.

ACCEPTANCE OF MINUTES

1. March 4, 2013 Special Meeting Minutes

MOTION by Chairman Todd Romagna to approve the meeting minutes of March 4, 2013 as presented. **Second by Alana Flach. Ayes (4), Abstention (1), Chad Twombly.**

Brian Nesteriak stated that there is a slight problem with the drywell. He stated that there is not enough earth to retain the water and it is blowing out the dry well. He commented that he spoke to the IWEO and the 1st Selectman and assured them that it is going to be fixed.

Chairman Todd Romagna stated that he has been in contact with Mark Oczkowski, from Earthworks and that they will be completing some work on the field. He commented that he also spoke to Andy from Wetlands and that Earthworks fix the drywell, and dig a trench to another catch basin if necessary.

Chairman Todd Romagna stated that the IWEO explained that it needs to be addressed.

SITE WORK:

Brian Nesteriak reported that there are no changes, the Soil & Erosion controls are progressing. He stated that the Drainage is 100 % complete, and the Topsoil is 100% complete and hydro seeded. He also explained that the contractor understands that it will need to be cleaned up in the Spring. He went on to state that the field is 100% complete,

but again that the slope behind the drywell in the turnaround area is blowing out, but will be fixed.

DISCUSSION:

Committee members discussed briefly topsoil and areas of storage as well as some topsoil that may be stored on site from the playscape construction.

Chairman Todd Romagna stated that there may not be room for the topsoil depending on the timing of the construction of the playscape.

Brian Nesteriak continued, stating that the bleachers are complete and the press box is in.

Chad Twombly questioned the capacity for the bleachers.

Brian Nesteriak commented that there are 510 home seats and 250 visitor seats.

ELECTRICAL:

Brian Nesteriak stated that all work is done, has been inspected and approved. He stated that the pressbox is 100% wired.

FIELD TURF:

Brian Nesteriak stated that all of the turf has not been produced and that the will start delivering on this coming Wednesday. He explained that the turf installation has been re-scheduled to begin 3/20/2013. He commented that the crew inspected the field on 12/12/2013 and generally approved it with minor modifications. He stated that an approval letter has been forwarded but, contains exclusions. He noted that the approximate work timeframe would be 3-4 weeks depending on the weather. He has a letter from Field Turf.

Chad Twombly questioned if there was a lot of regrading.

Brian Nesteriak commented that while he was walking out there today it felt “fluffy”, but he has told them numerous times that the field is done.

RUBBERIZED TRACK:

Brian Nesteriak explained that the rubberized track can be started 1-2 days before the field turf is done, and it will take 3-4 weeks. He explained how it is installed, and stated that it should be done by the middle of May and can be used within 1 week of completion.

Chairman Todd Romagna stated that they may be able to have one meet on the new track.

Nona Baker commented on the issue of the swale.

Committee members discussed the swale briefly.

Committee members also discussed ways that they could possibly add more bleachers to the field in the future and the concept of temporary bleachers.

Brian Nesteriak moved onto **COST EXPOSURES**.

ADA WALKWAY:

Brian Nesteriak stated that the ADA Walkway was denied, but the temporary bathrooms were approved.

Chad Twombly questioned if they were using port-o-lets.

Brian Nesteriak commented that they could use those or put in permanent bathrooms. He noted that he forwarded the building design to Jim Galligan.

Brian Nesteriak stated that the area going to be left as gravel in case plumbing needs to be put in, in the future.

Brian Nesteriak presented Invoice # 377 in the amount of \$2,853.82.

MOTION by Chairman Todd Romagna to approve **Invoice # 377**. **Second by Nona Baker**. All Ayes.

CORRESPONDENCE

Chairman Todd Romagna noted the letter from Field Turf.

Chairman Todd Romagna handed out a spreadsheet to all committee members.

Chairman Todd Romagna stated that at there was an engineering amount of \$60,000.00 paid to Nafis & Young which is not on the spreadsheet because the committee never saw or approved the \$60,000.00.

Committee members agreed that it should not show on the spreadsheet and that if the invoice had come to them they would not have paid it.

Chairman Todd Romagna explained that the donation and the grant are shown.

Chairman Todd Romagna stated that Earthworks forwarded the committee a quote for the following items:

- 1) Construction of the javelin throw area
- 2) Construction of additional walkway
- 3) Adding 1 1/4 inch processing to the shot put area
- 4) 8 inch pipe from the dry well to the new day lite entrance with process for 6 cars to park and make an additional entrance.

Chairman Todd Romagna stated that at some point the committee needs to discuss recognition for donations and work done on the field.

MOTION by Todd Romagna to send the quote and payment terms to the Board of Selectmen for approval. **Second by Nona Baker. All Ayes.**

FENCING:

Chairman Todd Romagna explained that permanent fencing and screening costs approximately \$12,000.00-\$14,000.00.

Chairman Todd Romagna also mentioned the possibility of a donation, which is uncertain at this time.

Chairman Todd Romagna noted that the railings, PA System and the building are going out to bid.

Committee members agreed to the next meeting date of March 25, 2013 at 7:00 PM and then they would meet every two weeks after that.

Brian Nesteriak left the meeting at **8:31 PM**.

Committee members discussed a sign to go up to recognize the donations made, as well as the contractors that worked on the field, etc. He asked if the members would try to design a plaque or something to recognize the contributions.

ADJOURNMENT

MOTION by Todd Romagna to adjourn the meeting at 8:39 PM. **Second by Dawn Krassner. All Ayes.**

Respectfully submitted,

 Jessica Pennell
 Recording Clerk

13 MAR 25 PM 5:09
 TOWN OF OXFORD, CT
 Dawn Krassner
 TOWN CLERK