



TOWN OF OXFORD

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298
www.Oxford-CT.gov

PARKS & RECREATION COMMISSION
REGULAR MEETING
APRIL 2, 2018
OXFORD TOWN HALL

Call to Order: - Glen Schumitz called the meeting to order at 7 P.M.

Present – Jennifer Mahmood, Christine Bavone, Kelly Weymer, Jim Leach, Jennifer Wolyniec

Absent: Joyce Silberkleit, Kenn Maher, Greg Baktis

Staff: Director, Kyra Nesteriak

Amendment to the Agenda – None

Audience of Citizens

Mary Broas was present to discuss Tara's Starfish Foundation, which she started in honor of her cousin. The foundation raises funds to support children and women who are the victims of domestic violence.

Mrs. Broas asked if she could start a recycle program at Posypanko and Lily Parks to raise money for Safe Haven. She and her family will provide the bins, post signs, collect and return the cans and bottles for the deposit.

MOTION: Jim Leach moved to allow Tara's Starfish Foundation to place recycle bins at Posypanko and Lily Parks for collection of cans and bottles for fundraising efforts for Tara's Starfish Foundation. Second by Kelly Weymer. Mrs. Broas will provide contact information to the Director. Motion unanimously approved.

Chairman Schumitz recognized that there was someone else present and asked if he was speaking in the audience of citizens. The gentleman identified himself as Bob Koskelowski representing Tarantino Landscaping, who bid on the Town Lawns and Fields Mowing & Maintenance bid and was there to listen to the committee's discussion.

Review and Approval of Minutes

MOTION by Kelly Weymer to approve the 3/5/2018 Regular Meeting minutes. Second by Jennifer Mahmood. Motion unanimously approved.

Correspondence

The Commission reviewed the peddler's permit application for Dad's Food Truck and Dad's Popcorn Truck for selling at Jackson Cove.

MOTION: Kelly Weymer moved to approve the Peddler's Permit for Dad's Food Truck and Dad's Popcorn Truck to sell at Jackson Cove Park, with the exception that no popcorn can be sold on Summer Concerts at the Beach nights, and that all relevant stipulations are followed. Second by Christine Bavone. Motion unanimously approved.

Treasurer's Report

Reviewed appropriation summary as of 3/29/2018.

MOTION: Jennifer Mahmood moved to approve the Treasurer's Report. Second by Kelly Weymer. Motion unanimously approved.

Director's Report

A tree fell on the wooden bleachers at Oxford Center School. The bleachers were severely damaged. Mrs. Nesteriak spoke with the Facilities Manager for the Board of Education and they are responsible for removing said bleachers.

There was a large turnout for the Easter Egg Hunt. Thank you to all of the Commissioners that volunteered their time at the event.

Aggie park update - Little League will be given most of the field time during the Spring, which is softball's main season. The Adult Softball Leagues will also get some field time this Spring. Soccer will get field time during the Fall, which is their primary season.

The Women's Softball League has requested to include Shelton, Newtown and Ansonia players on the Oxford teams. No more than 25% of the players in the league can be non-residents.

Discussion on possible future events.

Committee and Liaison Reports

Glen Shumitz explained that the fields/facilities subcommittee met to review the 10 bids that were received for the Town Lawn/Athletic Fields Mowing and Maintenance and Town Lawns/Athletic Fields Fertilization and Seeding bid request.

The sub-committee and full committee carefully considered many factors in their review, including but not limited to: bid amount(s); location of the business; current or prior work done in Oxford; and one contract award versus 2 contract awards. The thought being that one contract award would reduce any potential miscommunication and scheduling conflicts.

A discussion by the full commission ensued.

MOTION: Kelly Weymer moved, based on the subcommittee's findings, to recommend to the Board of Selectmen that The Nature's Edge, of Oxford, be awarded the Town Lawn/Athletic Fields Mowing and Maintenance and the Town Lawns/Athletic Fields Fertilization and Seeding contracts, based on the following:

1. They are lowest bid.
2. They currently are working in Town, having the Oxford High School contract and with no negative complaints.
3. They are a local company, as preferred by the Administration.
4. This would give us one contact and minimize the potential of miscommunication and scheduling conflicts. Having one company and one contact makes sound business sense.

Second by Christine Bavone. Motion unanimously approved.

Discussion on the Community Sign Board located in front of Oxford Center School. Mrs. Nesteriak noted that there have been no new applications received in her office for the use of the sign. However, that there is a person responsible for doing the posting so we can accommodate requests. The Commission decided to post Parks & Recreation events when space is available.

Other Business - None

Adjournment

MOTION: Glen Schumitz moved to adjourn the meeting at 8:24 P.M. Second by Kelly Weymer. Motion unanimously approved.

FILED SUBJECT TO APPROVAL

Respectfully submitted

Cynthia Peck
Clerk, Parks & Recreation Commission

18 MAY -8 PM 2:58
TOWN OF OXFORD, CT
Cynthia Peck
TOWN CLERK