



TOWN OF OXFORD

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298
www.Oxford-CT.gov

Parks & Recreation Commission
Monday, September 8, 2014
Regular Meeting
Oxford Town Hall

Call to Order

Chairman Elaine Raccio called the meeting to order at 7:05 P.M.

Present: Chairman Elaine Raccio, Joyce Silberkleit, Kenn Maher, Secretary Kelly Weymer, Christine Bavone, Greg Baktis, Glen Schumitz, Treasurer Jim Leach (7:10 PM), Vice-Chairman Tom Federowicz (7:37 PM) and Director Deb Gatto

Amendment to the Agenda – None

Audience of Citizens – None

Review and Approval of Minutes

MOTION by Kelly Weymer to approve the Regular Meeting minutes of August 4, 2014 as presented. Seconded by Glen Schumitz. Vote: All Ayes. Motion carried.

Correspondence – None

Treasurer's Report

MOTION by Kelly Weymer to table the Treasurer's Report until the Treasurer arrived. Seconded by Greg Baktis. Vote: All Ayes. Motion carried.

Review and Approval of Bills – None

Director's Report

Director Deb Gatto stated that the Fall Activities Brochure will be in Voices newspaper on Wednesday.

Deb explained that the Jackson Cove Sub-Committee met and discussed some concerns/inquiries at the Cove. The first being the possible reduction of the Jackson Cove Pavilion rental fees between Labor Day and Columbus Day. The Sub-Committee members discussed the fact that after Labor Day, some of the amenities at Jackson's Cove are eliminated. They felt that the fees should be reduced. Some Commission members expressed that the price should remain the same; all renters know the rates when renting. It was stated that it is the Pavilion and its location that is being rented, not the amenities. Other Commission members suggested reducing the fees by less than half. Other Commission members expressed their concern of not wanting to lose any fees, especially if it is being rented out at the full rate. It was determined that the Commission has time to revisit this matter. No action was taken.

The Jackson's Cove Sub-Committee also discussed the smoking issue at the Summer Concert Series. The Committee recommended that signs stating "No Smoking in Pavilion During Town Sponsored Events" be made. The Commission was in agreement.

The Sub-Committee also discussed and approved the construction of a new Gate House for the Gate Attendants. The size will either be 10' X 12' or 10' X 15'. The Gate House will replace the existing shed which, once removed, will allow for more parking. Once the Sub-Committee approved this, Deb contacted a local Architect, Joe Calabrese, in order to have a set of plans drawn up so the matter could go out to bid.

Lastly, the Sub-Committee discussed the recent request to solicitation at Jackson's Cove. The Sub-Committee was very firm on no solicitation. The Commission was in agreement.

Deb then went on to inform the Commission that this past weekend the Pavilion was rented out to the Slovak Club from Ansonia. Originally, a member of the Club came in to rent the Pavilion and was informed that only Oxford residents were able to rent it. Right after that, an Oxford resident called and asked to rent the Pavilion. When the required insurance paperwork was submitted it stated that the insured entity was The Slovak Club. On Friday they called the Town Hall a number of times asking for permission to access more than what is usually included. On Monday it was found that they moved the utility poles that are used for parking barriers, so they could drive up closer to the pavilion. The vehicles left ruts in the ground area and the utility poles were never moved back. This is all shown on the video surveillance system. Deb will have to call Paul Chipman to fix these damages, and the town will have to be billed. Deb has put a phone call into the Oxford resident that rented the Pavilion and had to leave a message. The Commission directed Deb to send the bill to repair the damages to the Slovak Club's insurance company as a claim. It was determined that the Slovak Club was very disrespectful not only to town property but the Parks & Recreation's policies and regulations. It was then suggested to maybe getting a security deposit for repeat offenders such as this. However, it was agreed that once a renter damages or violates the policies and regulations, they will be unable to rent the Pavilion again. Chairman Raccio stated that she would like to have 'renters/sponsors are liable for any damages

incurred and must be present at the event' in the Pavilion Contract. Deb pointed out that this Club has been the only ones that have been damaging. However, it is a concern as the Pavilion is becoming more popular.

Deb went on to explain that Flag Football bought a new 8' X 8' shed and that it should arrive shortly. The shed will be placed on the lower left side and will be shared with soccer. A lock will be placed on the shed.

Deb informed the Commission that she received a text message from the High School Athletics Director Teg Cosgriff. Mr. Cosgriff informed Debt that Custodian's hours have changed for the Open Swim time and they will now leave at 10:30 PM as opposed to 11:00 PM. Deb informed Mr. Cosgriff that she spoke to the Facilities Manager John Barlow and that Open Swim is still OK to be there until 9:30 PM. Mr. Cosgriff replied to Deb that 'we need to talk'. Deb will inform the Commission of this discussion.

(Vice-Chairman Tom Federowicz arrived at 7:37 PM)

Committee and Liaison Reports – Already Discussed

Other Business

Christine Bavone inquired about the shed at Posypanko Park and asked why the bathrooms were locked. She explained that Flag Football uses the field Mondays, Wednesday's and Friday's and wondered if they could get permission to use the bathrooms. Deb explained the issue isn't the use of the bathrooms but the cleaning. Deb will give Christine a key for Flag Football. Christine will return the key in October when Flag Football is done.

Christine informed the Commission that Ansonia declined playing with Oxford. However, 15 kids signed from Beacon Falls, 4 from Southbury, 18 from Seymour, 4 from Naugatuck, 1 from Ansonia and 148 from Oxford. There are 190 registrants all together. They are just under the 25% non-resident requirement.

It was discussed that tackle football registration is down; they have no 5th grade team. Soccer's registration is way up.

Glen Schumitz notified the Commission that the Aggie Park Fields Committee has completed the Planning & Zoning and Inland Wetlands Permit Process. The Committee will meet next week and put the bid together. He explained that the contract with the State is ready to sign, but now the State is requiring a full irrigation system and a Rugby field be installed. The Committee was able to have the State concede on the Rugby field only. Also, a pavilion was made part of the plans for the grant, which the Committee didn't want, and when the contact came back, there was no mention of a pavilion. Town Engineer Bryan Nesteriak is re-doing the plans to include the vague 'full irrigation system'.

Deb informed the Commission that the Playscape Committee is working on sending out quotes for a guardrail at Lily Park. The Town received a \$7,500.00 grant for this. The musical components have been received; they just have to put the concrete down for them.

Treasurer's Report

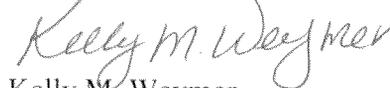
Treasurer Jim Leach passed out the Treasurer's Report. The Commission reviewed the report. Finding no changes, it was agreed no action was required at this time.

Adjournment

MOTION by Greg Baktis to adjourn the meeting at 7:52 P.M. Seconded by Christine Bavone. Vote: All Ayes. Motion carried.

FILED SUBJECT TO APPROVAL

Respectfully submitted,


Kelly M. Weymer
Parks & Recreation Commission Secretary

14 SEP 10 PM 1:46
TOWN OF HARTFORD, CT

TOWN CLERK