



## TOWN OF OXFORD

**S.B. Church Memorial Town Hall**  
**486 Oxford Road, Oxford, Connecticut 06478-1298**  
**Phone: (203) 888-2543 Fax: (203) 888-2136**

Planning & Zoning Commission  
Organizational Meeting  
**MINUTES**

Tuesday, November 19, 2013

Town Hall – 6:50 PM  
Main Meeting Room

**1. Election of Officers**

Chairperson, Vice-Chairperson and Secretary

**Chairperson:**

**Secretary Pat Cocchiarella** called for nominations for the position of Chairperson.

**Jeff Luff** nominated **Tanya Carver** for Chairperson. **Todd Romagna** seconded the nomination.

**Secretary Pat Cocchiarella** called for any other nominations.

There were no other nominations.

*The Commission voted 7-0 in favor of Tanya Carver for Chairperson.*

**Vice-Chairperson:**

**Secretary Pat Cocchiarella** called for nominations for the position of Vice-Chairperson.

**Tanya Carver** nominated **Wayne Watt** for the position of Vice-Chairperson.

**Jeff Luff** seconded the nomination.

**Pat Cocchiarella** called for any other nominations.

There were no other nominations.

*The Commission voted 7-0 in favor of Wayne Watt as Vice-Chairperson.*

**Secretary:**

**Secretary Pat Cocchiarella** called for nominations for Secretary.

**Tanya Carver** nominated **Jeff Luff** for Secretary. **Arnie Jensen** seconded the nomination.

**Harold Cosgrove** nominated **Pat Cocchiarella** for Secretary. **Todd Romagna** seconded the nomination.

*The Commission voted 5-2 in favor of Jeff Luff for Secretary.*

**2. Establish Meeting Dates and Times**

The Commission stated that they would meet the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month at 7:30 PM.

**3. Establish agenda Format**

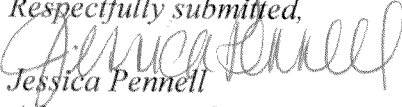
The Commission stated that the agenda format would be kept as was presented this evening. They may add Pending Litigation as an agenda item.


**4. Other Issues/Items as May Be Deemed Necessary**

No other items were discussed.

**5. Adjourn**

**Harold Cosgrove** moved to adjourn the meeting at 7:02 PM. **Second by Pat Cocchiarella.**  
**All (7) Ayes.**

*Respectfully submitted,*  
  
*Jessica Pennell*  
*Administrative Secretary*  
*Planning & Zoning Commission*

13 NOV 21 AM 10:41  
TOWN OF OXFORD, CT  
  
TOWN CLERK