

TOWN OF OXFORD
PLANNING & ZONING COMMISSION
 S.B. Church Memorial Town Hall
 486 Oxford Road, Oxford, Connecticut 06478-1298
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www.Oxford-CT.gov



Planning & Zoning Commission
Regular Meeting Minutes
 Tuesday, November 21, 2023
 7:30 PM – Main Meeting Room
 S.B. Church Memorial Town Hall

I. Call to Order

Chairman Cocchiarella called the meeting to order at 7:30 PM.

II. Pledge of Allegiance

III. Roll Call

Commissioner/Staff	Present	Not Present
Sara Locke	X	
Joshua Dykstra	X	
Dan Wall	X	
Pete Zbras	X	
Pat Cocchiarella	X	
Carl Bouchard	X	
Ed Rowland		X
Jason Swan	X	
Jessica Pennell	X	
Steve Macary	X	
Kevin McSherry	X	

IV. Seating of Alternates - No alternates were seated.

V. Public Hearings - None

VI. Regular Meeting Business

A. Amendments to the Agenda

MOTION BY Commissioner Carl Bouchard to amend the agenda to add an invoice in the amount of \$150.00 from Arthur J. Davies, State Marshal, to the agenda as #1 under Invoices.

Second by Commissioner Dan Wall.

All (6) Ayes.

Motion passed unanimously.

B. Correspondence – None

C. Old Business – None

D. New Business – None

E. Zoning Enforcement

a. ZEO Approved Permits

Steve Macary, ZEO explained various items regarding Victor Rosado, at 671 Oxford Road.

Commission members and Mr. Macary discussed this item briefly.

Mr. Macary also discussed complaints from Oxford Greens, violations on a property located on Coppermine Road, and updated the Commission regarding Fred D'Amico's property located on Route 67.

F. Approval of Minutes

a. September 19, 2023 Regular Meeting Minutes

MOTION BY Commissioner Carl Bouchard to approve the 9/19/23 Regular Meeting minutes as presented.

Second by Commissioner Pete Zbras.

All (6) Ayes.

Motion passed unanimously.

b. October 3, 2023 Regular Meeting Minutes

MOTION BY Commissioner Carl Bouchard to approve the 10/3/23 Regular Meeting minutes as presented.

Second by Commissioner Pete Zbras.

All (6) Ayes.

Motion passed unanimously.

c. October 17, 2023 Regular Meeting Minutes

MOTION BY Commissioner Carl Bouchard to approve the 10/17/23 Regular Meeting minutes as presented.

Second by Commissioner Pete Zbras.

Ayes (5), Abstention (1) – Dan Wall.

Motion passed.

Note: Commissioners resumed discussions regarding Zoning Enforcement. Mr. Macary gave a brief summary of the violations on Pisgah Road, and also discussed the bond that was released. Attorney McSherry noted that he would look into this item for the Commission.

G. Invoices – None

1. Invoice from Arthur J. Davies, State Marshal

MOITON BY Commissioner Carl Bouchard to approve the invoice in the amount of \$150.00 from Arthur Davies.

Second by Commissioner Dan Wall.

All (6) Ayes.

Motion passed unanimously.

H. Audience of Citizens – Items not listed on the Agenda

Adrienne Croce, Oxford Animal Control Officer brought up concerns regarding the number of pets allowed in a household. She explained that a current situation has been ongoing, and noted that an ordinance or regulations would be beneficial in certain situations.

Commissioners and Attorney McSherry briefly discussed this; Attorney McSherry noted that there are regulations in other towns that limit the number of pets per household.

Chairman Cocchiarella stated that the Commission will further research a regulation related to household pets.

Linda Czaplinski, 30 Freeman Road, addressed the Commission regarding a recent decision that was made regarding a show-cause hearing. She stated that she wanted the regulations enforced, and stated that the Commission was pre-determined in their decision. She noted that it is the duty of the Commission to build confidence in the residents of Oxford.

I. Other Business

- a. Any other business the Commission deems necessary for discussion.

MOTION BY Commissioner Carl Bouchard to re-schedule the Organizational Meeting to Tuesday, December 5, 2023 at 7:25 PM.

Second by Commissioner Jason Swan.

All (6) Ayes.

Motion passed unanimously.

J. Adjournment

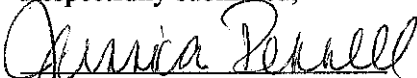
MOTION BY Commissioner Carl Bouchard to adjourn the meeting at 8:15 PM.

Second by Commissioner Joshua Dykstra.

All (6) Ayes.

Motion passed unanimously.

Respectfully submitted,


Jessica Pennell, Coordinator

2023 DEC -5 P 1:41

TOWN OF OXFORD, CT

TOWN CLERK