

Oxford Schools Upgrade Committee

S.B. Church Memorial Town Hall
486 Oxford Road
Oxford, CT 06478-1298

Meeting Minutes
December 18, 2013
S.B. Church Town Hall

The meeting was called to order at 7:10 pm by Ken Sharron, Chairman.

The Pledge of Allegiance was recited.

The following committee members were in attendance: Eric Benzon, Paolo Delloso, Jeff DiIulio, John Kerwin, Diamond Rosa, Ken Sharron, and Bob Slie. Others in attendance were Amy Cote (Board of Education) and Kassidy Rosa (Recorder).

Eric Benzon made a motion to approve the meeting minutes of December 4, 2013. A second to the motion was made by John Kerwin. The minutes were approved.

Old Business:

- Ken Sharron drafted a letter to the Board of Ed requesting the Ed Specs for the new school. Amy Cote let the committee know that the Ed Specs would take 6-9 months after the request is filed.
- Ken Sharron did not draft a letter for the land request because it was confirmed that the committee is not responsible for deciding where the new school will go.

New Business:

- Jim Galligan of Nafis & Young was scheduled to meet with committee this week, but was unable to. Instead, Ken Sharron contacted him via phone call where Jim explained that the inspection was complete and he would e-mail Ken the write up for the committee to view.
- The committee decided to plan for a Special Meeting since the holiday is interrupting their meeting schedule. A motion to have a Special Meeting on January 8, 2014 was made by Eric Benzon and seconded by Diamond Rosa. Jim Galligan will be requested to be present at this meeting.
- While the committee has to wait on the Ed Specs, they discussed going forward with looking for a Clerk of the Works. Ken Sharron put in a request for the GOMS Roof RFQ and Scoring Matrix so it can be re-written. A motion was made to have John Kerwin write the document and have Ken Sharron send it was made by John Kerwin and seconded by Diamond Rosa.

Eric Benzon made a motion to adjourn the meeting at 8:14 pm. The motion was seconded by Paolo Dellosa. The motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "K. Rosa".

Kassidy Rosa
Recorder

13 DEC 22 PM 1:49
TOWN OF GUNTER RD, CT
Margaret A. West
TOWN CLERK