

# Oxford Schools Upgrade Committee

SB. Church Memorial Town Hall  
486 Oxford Road  
Oxford, CT 06478-1298

## MEETING MINUTES September 18, 2013 S.B. Church Town Hall

The meeting was called to order at 7:05 pm by Ken Sharron, Chairman.

The Pledge of Allegiance was recited.

The following committee members were in attendance: Eric Benzon, Paolo Dell'Oso, Jeff DiIulio, John Kerwin, Diamond Rosa, Ken Sharron, Bob Slie and Lisa Suttile. Paula Guillet was also in attendance.

### OLD BUSINESS:

1. Ken reported that no progress has been made in hiring a recording secretary He will look into the matter further.
2. The subcommittee of Eric, Jeff and Diamond reported on their progress regarding a Request for Proposal for the roof replacement/repair at Quaker Farms School. They presented a draft for the committee to look at and asked for comments and suggestions. After much discussion, it was decided that they would meet again to make the necessary changes and report back at our next meeting.

### NEW BUSINESS:

1. Discussion ensued regarding the proper steps in gaining the services of a firm to provide the committee with a structural engineering assessment for the roof project. Nafis and Young sent Ken a proposal for such an assessment. The subcommittee of Eric, Jeff and Diamond will consult with John Barlow and Rosemary Hanson as to the next step in the process.

Ken entertained a motion to adjourn by John Kerwin with a second by Eric Benzon at 8:22 pm. The motion passed unanimously.

Respectfully submitted,



Robert Slie  
Secretary

13 SEP 23 AM 9:28  
TOWN OF OXFORD, CT  
Margaret A. West  
TOWN CLERK