

# Oxford Schools Upgrade Committee

S.B. Church Memorial Town Hall  
486 Oxford Road  
Oxford, CT 06478-1298

Meeting Minutes  
November 6, 2013  
S.B. Church Town Hall

The meeting was called to order at 7:08 pm by Ken Sharron, Chairman.

The Pledge of Allegiance was recited.

The following committee members were in attendance: Jeff DiIulio, John Kerwin, Diamond Rosa, Ken Sharron, Bob Slie, and Shannon Wolf. Others in attendance were Paula Guillet (Board of Education Chair) and Kassidy Rosa (recorder).

John Kerwin made a motion to approve the meeting minutes of October 16, 2013. A second to the motion was made by Bob Slie. The minutes were approved.

## Old Business:

- The committee spoke about on-going plan of posting the RFQ/RFP online as well as in the newspaper for any engineering firm that is interested.
- Discussion continued about having the town engineer look at the job before any information is put out to the public to figure out exactly what would need to be done to the roof. Overall, the committee agreed that this plan needs to continue to give everyone interested an equal opportunity.

## New Business:

- Everyone on the committee agreed that no new business can be handled until the bids arrive on November 15<sup>th</sup>.

Ken Sharron made a motion to adjourn the meeting at 7:40 pm. The motion was seconded by Shannon Wolf. The motion carried.

Respectfully submitted,



Kassidy Rosa  
Recorder

13 NOV - 8 PM 2:15  
TOWN CLERK  
Margaret A. West